

Minutes 6th January 2004

MINUTES OF THE MEETING OF BISHOP'S CASTLE TOWN COUNCIL HELD IN THE TOWN HALL ON TUESDAY 6th JANUARY 2004 AT 8.00 PM.

PRESENT Councillor J.M. Carroll, Mayor, in the Chair.
Councillors: J.L.V. Blundell, M. Davidson- Stanley, S.A. Farr, J. Furber, J.E. Gaffney, N. Hird
J.A. Magill, Dr. G.N.St.J. Penney, K.E.C. Pinches and R.D. Wright.
In attendance: Mrs J. Ince, Town Clerk.

1. APOLOGIES FOR ABSENCE:
Apologies received - none

2. DECLARATION OF INTEREST:

a) Declaration of personal interest:
Cllr Farr declared a personal interest in item 4 as his wife is secretary of the Friends of Bishop's Castle Playing Fields.
Cllr Pinches declared a personal interest in item 6a as the owner of 57 Church St is a tenant.
Cllr Dr Penney declared a personal interest in 6b as his Son lives close to application 1/03/15235/F

b) Declaration of prejudicial interest: There were no declarations of prejudicial interest.

3. MINUTES OF PREVIOUS MEETINGS

a) Minutes of the Council meeting held on Tuesday 9th December 2003 , having been circulated, were proposed as a true record by Cllr Blundell, and seconded by Cllr Gaffney
The minutes were approved and signed by the Mayor..

4. MATTERS ARISING

1. Item 9 - this is still being investigated.
2. Item 11 - The Friends of Bishop's Castle Playing Fields need approval from the Council on the following points for their "Local Network Fund" application form.
a) The land will remain for public use ('in perpetuity')
b) That they wish the group to develop the planned scheme and in particular the area designated for the young children and youth of the community.
c) That the project phase (2004-2007) will be seen as a way of finding out the maintenance costs (insurance, inspection and ground maintenance) and that the Council will aim to cover these costs.
It was proposed by Cllr Magill that these points be agreed to. Seconded by Cllr Furber and approved.

5. MEMBERS OF THE PUBLIC WISHING TO SPEAK:

a) Mr Gwyther had asked to be allowed to speak on the planning application 1/03/15213/F and 1/03/15214/LB, 57 Church Street, Bishop's Castle.
He said that he was speaking on behalf of residents local to 57 Church St and that they had strong objections to the development. The buildings are too dense and it overshadows Costcutters and other buildings. There are seven bedrooms in total which would probably generate a lot of vehicles needing street parking. It was inconsiderate to the neighbours. He also wondered why the office needed a bathroom?

b) County Councillor Peter Phillips had asked to speak.
Item 15 - Councillor Phillips explained that the Notice of Motion of Communication followed from an invitation to local Councillors to set down local motions. The Bishop's Castle Councillors had put forward the problems of communication in rural areas. The main points were:-

(i) Broadcasting media. There would be a severe problem in 2010 with TV when analogue TV was switched off. Also problems with local radios.

(ii) Concessionary bus fares. Councillor Phillips explained the problems with concessionary bus fares as these cannot be used to cross districts. This causes many problems in this area. SPARC - Councillor Phillips explained that the County Council could not recommend support of SPARC but the outcome was that they had agreed to a 1.5 million development. This would include a new sports hall, fitness suite, theatre/studio and upgrading of the main school hall.

6. TOWN AND COUNTRY PLANNING ACT:

a) 1/03/15213/F and 1/03/15214/LB Planning permission (Full) and Listed Building Consent, .Erection of extension to dwelling, and conversion to 2 no. dwellings; one with shop (delegated matter)
57 Church Street, Bishop's Castle, Mrs S M Davies.
A letter was read from Mr and Mrs Griffiths objecting to planning consent on the grounds of over development.
Cllr Dr Penney proposed an objection on the grounds of Obstruction of light to the adjacent cottages, (two windows blocked), parking inadequate and over development of the area.
Seconded by Cllr Wright and approved.

b) 1/03/15235/F Planning Permission (full), Erection of a dwelling (delegated matter) on land adjacent to Heath View, Station Street, Mr & Mrs A. Evans.
Cllr Blundell proposed there be no objection providing the adjacent footpath was properly diverted and upgraded in keeping with a developed area. It should be clearly signed and at least 1.8m wide. Seconded by Cllr Wright and approved.

b) Reports of planning applications

(i) 1/03/15090/F Erection of dwelling, formation of vehicular and pedestrian access and installation of septic tank. Land adjacent to Fairview Farm, Colebatch Bishop's Castle. D & R Griffiths.
Refused on the grounds that it is in a settlement which has only a limited range of services, facilities, employment and opportunities to use public transport.

(ii)1/03/15082/F Erection of a domestic garage and formation of a vehicular access, 2 Corporation St, Bishop's Castle. Mr F Thomas. Approved by the Local Planning Authority.

7. PRECEPT

The budget was discussed and a precept of £35, 500 was put forward. Proposed by Cllr. Dr Penney, seconded by Cllr Gaffney and approved with one vote against.

8. POLICE LETTER

A letter was read from West Mercia Constabulary stating that patrols in the town are to be stepped up with both regular and officers and members of the Special Constabulary. Pc Anne Gutteridge has returned to the town. NO ACTION REQUIRED

9. UNPAID INVOICE TO K.J.WAT5KINS & Sons

The Council expressed their dissatisfaction at the standard of work but felt a lesson had been learnt and standards should be stipulated more carefully in future. It was proposed by Cllr Davidson-Stanley that the balance of the work on the playing field be paid in full but only half of the invoice for the work in Station Street. It is hoped that the contractors will complete this to a satisfactory standard when the remainder will be paid. Seconded by Cllr. Dr Penney and approved.

10. TRAVEL ALLOWANCE

A letter from South Shropshire District Council advises that "The Parish Remuneration Panel recommends that all Parish and Town Council that wish to pay Travel and Subsistence Allowances should do exactly the same rates as apply to the District Council." The rates from 1 January 2004 will be:-
Up to 999cc 1000-1199cc Over 1200 cc
36.4p per mile 40.2p per mile 49.9p per mile

There is an allowance of 7p per mile for cyclists.
The adoption of the new rates was proposed by Cllr Wright, seconded by Cllr Magill and approved. The Council would like to register their surprise that large cars are being subsidised and that bicycles are not being encouraged.

11. SHROPSHIRE WASTE

A response from the Shropshire Waste Local Plan 2002-2004 commented that "Whilst the Council is satisfied that the site identified in the plan would have been suitable 'in principle'. The lack of urgent local need and the fact that the site is no longer available have led to the site being proposed for deletion from the Plan. NO ACTION REQUIRED

12. SHROPSHIRE HILLS ANOB

The Council was asked to complete a questionnaire on the above. It was proposed by Cllr Wright that this be delegated to three Councillor's to be completed at a later date. Councillors Hird, Davidson- Stanley and Wright to be delegated. Seconded by Cllr Dr Penney and approved.

13. DIAL A RIDE

A request was made from Dial a ride for a donation of £250 towards the cost of training drivers.
Cllr Dr Penney proposed a donation of £150 and that dial-a-ride should be considered again at the November meeting. Seconded by Cllr Gaffney and approved. ACTION TOWN CLERK

14. 12 BULL LANE

A letter was received from Shropshire County Council that it had not been possible to establish the boundary of the above and guidance would need to be sought from Shropshire County Council's Legal Section. Cllr Blundell reported that there had been an attempt to knock down the wall during the week before Christmas. Further investigation needed. ACTION TOWN CLERK

15. NOTICE OF MOTION ON COMMUNICATION

a) Concessionary bus fares - This motion had the Council's wholehearted backing. Proposed by Cllr Carroll, the Mayor, seconded by Cllr Magill and approved.
b) Broadcasting media - This motion was supported by the Council. Proposed by Cllr Dr Penney, seconded by Cllr Davidson-Stanley and approved.
c) Published media - This motion was not felt to be not applicable to this area.

16. CHANGE TO REWABLE ELECTRICITY

Cllr Gaffney did not have any more to report. Will find more information for next meeting.

NEXT AGENDA

17. SURFACE WATER

A reply had been received from Matthew Green M.P. regarding Surface Water. A site meeting is to be arranged shortly between Matthew Green, Mr Rutherford, Divisional Surveyors Office and Members of the Council. Councillors to be notified of the date.

18. BANKS HEAD

A letter had been received from Shropshire County Council showing the intended signposting at Bankshead. The Council was asked for approval. Proposed by Cllr Gaffney, seconded by Cllr Dr.Penney and approved. ACTION TOWN CLERK

19. 25 CHURCH STREET

A letter was received from SSDC Environment and Development advising the above was not considered to be dangerous and nothing could be done at present but they would continue to monitor.
NO ACTION REQUIRED AT PRESENT

20. ACCOUNTS

The Town Clerk advised that the money had been received from Zurich Insurance for the light outside Enterprise House and that the Insurance Company would be claiming from the Drivers Insurance.
In addition to the Accounts listed on the Agenda the following invoices have been received.
Mrs J. Ince - £300 part salary for December
A.Wallace - £20.50
It was proposed by Cllr Dr. Penney that the Accounts are all accepted. Seconded by Cllr Gaffney and approved.

21. REPORT OF RECENT MEETINGS ATTENDED BY COUNCIL REPRESENTATIVES

Cllr Carroll attended a SPARC meeting which has been covered in item 5 by County Councillor Phillips.

22. CORRESPONDENCE

a) For circulation
DEFRA Equine issues
SS Housing Association - Design workshops
South Shropshire Local Plan 1996-2011:- revised deposit draft replacement plan.

b) Other

High Cost bus services - A notification from Shropshire County Council of the reduction in High Cost Services.
Services 766/767/773/860/742/736 affect Bishop's Castle. Cllr Wright explained that only some would be affected. Some would be covered by Dial-a Ride. The cuts take effect in April.

Public Conveniences

Copy of a letter from Peter Phillips to Mr Shaw SSDC asking for the Town Hall toilets to stay open.

Public Speaking.

An apology from Graham Biggs SSDC to Cllr Gaffney for the upset caused at the Development Control Committee meeting. This was not felt to be very satisfactory by the Council but no further action to be taken Cllr Dr Penney to express his dissatisfaction at the next District Council meeting..

Sustainable Tourism Projects.

SSDC advises that under the grants scheme tourism groups will be able to apply for funding for projects such as signage and interpretation.

The Mayor declared the meeting closed at 9.35 p.m.

Minutes 20th January 2004

MINUTES OF A SPECIAL MEETING HELD BY BISHOP'S CASTLE TOWN COUNCIL IN THE TOWN HALL ON TUESDAY 20th JANUARY 2004 AT 8.00 PM.

PRESENT Councillor J.M. Carroll, Mayor, in the Chair.

Councillors: S.A. Farr, M. Davidson- Stanley, J.Furber, Dr. G.N.St.J. Penney, and R.D. Wright.

In attendance: Mrs J. Ince, Town Clerk.

1. APOLOGIES FOR ABSENCE:

Cllrs J. L. V. Blundell, J. E. Gaffney, N. Hird, J. A. Magill and K. E. C. Pinches sent apologies.

2. DECLARATION OF INTEREST:

a) Declaration of personal interest: Cllr. Furber declared a personal interest in item 3b. on the grounds that she is the owner of the premises.
Cllr. Dr Penney declared a personal interest in item 3c on the grounds that he owns property nearby.

b) Declaration of prejudicial interest: Cllr. Furber declared a prejudicial interest in item 3b. being owner of the property.

3. TOWN AND COUNTRY PLANNING ACT:

a) 1/03/15256/TC. Tree works (conservation area), the felling of a conifer at land to the rear of 36 Union Street, Bishop's Castle . Mrs R.G.Sherry.
Cllr. Dr Penney proposed no objection. Seconded by Cllr. Wright and approved.

b) 1/03/15272/F. Planning permission (Full) change of use domestic to secure parking of marked vehicles awaiting sale and also private and unmarked vehicles at 74 Church Street, Bishop's Castle. Mrs J Furber.
Cllr Wright proposed there be no objection provided prices were not displayed on the cars. Seconded by CllrDr. Penney and approved.

c) 1/03/15275/RM. Approval of reserved matter. Erection of a dwelling at Plot E4, The Wintles, Welsh Street, Bishop's Castle. Ann and David Pearson, 52 Hornbeam Drive, Cottingham, E. Yorkshire.
Cllr. Dr. Penney proposed there be an objection on the grounds of height. An amendment was proposed by Cllr Davidson-Stanley stating there should be no objection provided there was no visual objection from neighbours. Seconded by Cllr Wright and approved with one vote against.

d) 1/04/15287/F Planning permission (full) erection of an extension to dwelling and domestic garage at Crooked Chimney, Seven Wells, Bankshead, Bishop's Castle. Mr and Mrs M. C. Kent.
The Mayor proposed no objections. Seconded by Cllr. Dr Penney and approved.

4. MARCHES ENERGY ASSOCIATION

Robert Saunders of the Marches Energy Association had asked for support from the Council for the feasibility study - "Bishop's Castle - a community moving towards a 60% cut in carbon dioxide emissions and 10% renewables generation." It was proposed by Cllr. Dr. Penney that the Council give its written support. Seconded by Cllr. Farr and approved.

The Mayor declared the meeting closed at 8.20 pm.

Minutes 20th January 2004

MINUTES OF A SPECIAL MEETING HELD BY BISHOP'S CASTLE TOWN COUNCIL IN THE TOWN HALL ON TUESDAY 20th JANUARY 2004 AT 8.00 PM.

PRESENT Councillor J.M. Carroll, Mayor, in the Chair.

Councillors: S.A. Farr, M. Davidson- Stanley, J.Furber, Dr. G.N.St.J. Penney, and R.D. Wright.

In attendance: Mrs J. Ince, Town Clerk.

1. APOLOGIES FOR ABSENCE:

Cllrs J. L. V. Blundell, J. E. Gaffney, N. Hird, J. A. Magill and K. E. C. Pinches sent apologies.

2. DECLARATION OF INTEREST:

a) Declaration of personal interest: Cllr. Furber declared a personal interest in item 3b. on the grounds that she is the owner of the premises.
Cllr. Dr Penney declared a personal interest in item 3c on the grounds that he owns property nearby.

b) Declaration of prejudicial interest: Cllr. Furber declared a prejudicial interest in item 3b. being owner of the property.

3. TOWN AND COUNTRY PLANNING ACT:

a) 1/03/15256/TC. Tree works (conservation area), the felling of a conifer at land to the rear of 36 Union Street, Bishop's Castle . Mrs R.G.Sherry.
Cllr. Dr Penney proposed no objection. Seconded by Cllr. Wright and approved.

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Cllr Wright proposed there be no objection provided prices were not displayed on the cars. Seconded by CllrDr. Penney and approved.

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d) 1/04/15287/F Planning permission (full) erection of an extension to dwelling and domestic garage at Crooked Chimney, Seven Wells, Bankshead, Bishop's Castle. Mr and Mrs M. C. Kent.
The Mayor proposed no objections. Seconded by Cllr. Dr Penney and approved.

4. MARCHES ENERGY ASSOCIATION

Robert Saunders of the Marches Energy Association had asked for support from the Council for the feasibility study - "Bishop's Castle - a community moving towards a 60% cut in carbon dioxide emissions and 10% renewables generation." It was proposed by Cllr. Dr. Penney that the Council give its written support. Seconded by Cllr. Farr and approved.

The Mayor declared the meeting closed at 8.20 pm.

Minutes 3rd February 2004

MINUTES OF THE MEETING OF BISHOP'S CASTLE TOWN COUNCIL HELD IN THE TOWN HALL ON TUESDAY 3rd FEBRUARY 2004 AT 8.00 PM.

PRESENT Councillor J.M. Carroll, Mayor, in the Chair.
Councillors: M. Davidson- Stanley, S.A. Farr, J. Furber, J.E. Gaffney, N. Hird, J.A. Magill,
Dr. G.N.St.J. Penney, K.E.C. Pinches and R.D. Wright.
In attendance: Mrs. J. Ince, Town Clerk.

1. APOLOGIES FOR ABSENCE:

Apologies were received from Cllr Blundell.

2. DECLARATION OF INTEREST:

a) Declaration of personal interest:

Cllr Farr declared a personal interest in item 17 as he works at HSBC.
Cllr Hird declared a personal interest in item 19 as he is a member of the Wasteless society.
Cllr Carroll, The Mayor declared a personal interest in item 14 as her son is a friend of the owner's son.

b) Declaration of prejudicial interest:

Cllr Davidson -Stanley declared a personal and prejudicial interest on item 12 as she owns adjoining property.
Cllr Wright declared a personal and prejudicial interest on item 6a as he owns adjoining property.
Cllr Dr. Penney declared a personal and prejudicial interest on 6b.
Cllr Furber declared person and prejudicial interest on item 3b as her plans were discussed last meeting.

3. MINUTES OF PREVIOUS MEETINGS

a) Minutes of the Council meeting held on Tuesday 6th January 2004, having been circulated, were proposed as a true record by Cllr Dr Penney with the following corrections. Seconded by Cllr Gaffney
(i) Item 12 should read Shropshire Hills AONB.
(ii) Item 15 should read "This motion was not felt to be applicable to this area."
(iii) Item 9 should read K. J. Watkins.
The minutes were approved and signed by the Mayor.

Councillor Furber left the room.

b) Minutes of the Council meeting held on Tuesday 20th January 2004, having been circulated were proposed to be a true record by Cllr Dr Penney with the following corrections. Seconded by Cllr Davidson - Stanley.

(i) Item 3b. Cllr. Wright stated that the proposition was incorrect. His proposition was "There was to be no objection on the understanding that no vehicular sales were made directly from the site and no signage at the site." Cllr Dr Penney agreed that this was the proposition.

Councillor Furber returned.

(ii) Item 3c. After "neighbours" it should read "The proposition fell and the amendment was seconded by Cllr Wright and approved with one vote against.

(iii) Item 2a should read Cllr Penney declared a personal interest on item 3c on the grounds that he has friends living in the area.

The minutes were approved and signed by the Mayor.

4. MATTERS ARISING

a) From the meeting held on Tuesday 6th January 2004.

(i) Item 12 - The questionnaire for the Shropshire hills AONB had been completed and sent.

(ii) Item 14 - !2 Bull Lane will be dealt with later as an agenda item.

(iii) Item 17 - There is to be a site meeting with Matthew Green regarding surface water on Monday 16th February at 12.30 p.m. outside the Town Hall for any Councillors wishing to attend.

(iv) Item 22 - Cllr Davidson - Stanley is to attend the South Shropshire Housing Association design workshops.

5. MEMBERS OF THE PUBLIC WISHING TO SPEAK: none

6. TOWN AND COUNTRY PLANNING ACT:

Cllr Wright left the room.

a) 1/04/15299/VC Variation of conditions. Variation of condition 2 planning permission 1/07223/P to permit the holiday let units to be severed from the public house.

The Three Tuns, Salop Street, Bishop's Castle. Ms J. Blom-Cooper, Glebe House, School Bank, Montgomery.

A letter was read from the Civic Society showing its objection to the severing of the holiday block accommodation from the Three Tuns Public House.

Cllr Davidson - Stanley proposed an objection to the letting rooms becoming a separate entity on the grounds that the pub function rooms and beer garden could become a nuisance to the letting rooms.The letting rooms are an integral part of the business and the renovation of the stable block was grant aided to make the

Three Tuns more viable.

Seconded by Cllr Dr Penney and approved.

Cllr Wright returned.

Cllr Dr Penney left the room.

b) 1/04/15317/RM Approval of reserved matter. Phase 2 The Wintles - siting, design and external appearance. The Wintles, Welsh Street, Bishop's Castle.

Living Villages (BC) Ltd 5 - 7 Castle Green, Bishop's Castle

Cllr Magill proposed an objection on the grounds that properties E1 and F5 are far too high for that development and should be reduced in height. Seconded by Cllr Gaffney and approved.

Cllr Dr Penney returned.

d) Reports of Planning Applications.

(i) 1/03/15107/F and 1/03/15108LB Change of use ground floor retail to licensed restaurant and internal alterations.

26 High Street, Bishop's Castle. Mr. R. Nicholas. Planning permission granted.

(ii) 1/03/15162/TC Thinning of 1 x Acacia Robina and removal of a young oak.

The Middle Bailey, Bull Lane, Bishop's Castle. Mrs. G. Roberts.

Consent granted.

(iii) 1/03/15081/LB Internal alterations to dwellings to convert two dwellings into one.

8 and 10 Church Street, Bishop's Castle. Mr. N. Gaspar.

Listed consent granted.

(iv) 1/03/15113/F and 1/03/15114/LB Erection of extension and alterations to restaurant, letting rooms and residential buildings.

The Poppy House, 20 Market Square, Bishop's Castle. Mr. and Mrs. Jenkins.

Planning permission granted.

7. STREET LIGHTING - NEXT PHASE

Maps were passed round showing street lights owned by the town and ones upgraded. The next phase was discussed and two areas were proposed.

a). Kerry Lane and Grange Road.

b). Union Street and Harley Jenkins Street.

Cllr Dr Penney suggested that there was a new appraisal before considering Kerry Lane. It was proposed by Cllr Magill that these schemes be put under way.

Seconded by Cllr Davidson - Stanley and approved.

ACTION TOWN CLERK

8. EMERGENCY PLANNING

Cllr Dr Penney said he would try to attend the emergency planning meeting at Shropshire County Council on 28 April 2004.

9. WASTE BINS - BULL LANE

A letter had been received complaining about the litter in Bull Lane and asking for litter bins. Councillors had not noticed litter in this area and felt the situation should be monitored before spending money on bins. It was proposed by Cllr Magill that a floor mounted bin be put outside Costcutters, seconded by

Cllr Davidson - Stanley and approved. ACTION TOWN CLERK

10. AUDIT COMMISSION

It was proposed by Cllr Dr Penney that a delegation of Cllr Farr and Cllr Davidson - Stanley fill in the audit commission form for the South Shropshire District Council audit. Seconded by Cllr Magill and approved.

11. BIKE TRACK

Mike Pugh from the County Youth Services has requested that the Mayor and Clerk complete an application form requesting funding for a fence around the bike track. Proposed by Cllr Dr Penney, seconded by Cllr Wright and approved ACTION TOWN CLERK

Cllr Davidson-Stanley left the room

12. TOWN HALL ROOF REPAIR

It was proposed by Cllr Dr Penney that the Clerk obtain two quotes to mend the Town Hall roof in the next two weeks and the Mayor has the authority to accept the cheapest. Seconded by Cllr Pinches and approved.

Cllr Davidson-Stanley returned.

13. JANUARY MEETING 2005

The Clerk requested that the January 2005 meeting be put back one week, now to be on Tuesday 11th January 2005. Proposed by Cllr Dr Penney, seconded by Cllr Magill and approved.

14. 12 BULL LANE

Shropshire County Council legal department have written to the owner's solicitors requesting proof of ownership of the piece of land made into a flower bed. Mr. Rutherford from the Highways Department has asked for feedback from the Town Council as to whether they requested the case to be taken to court. Cllr Wright commented as to how dangerous the corner was but proposed that the case is not pursued. Seconded by Cllr Pinches and approved.

15. PUBLIC CONVENIENCES

Cllr Dr Penney proposed that a letter be sent to Shropshire District Council asking for the Town Hall toilets to remain open until the restoration work is carried out and to point out that the District had funded the feasibility study for the Town Hall restoration. Also to investigate the actual running costs of these particular

toilets. Seconded by Cllr Davidson - Stanley and approved.

Cllr Furber gave some feedback from the SAPT meeting regarding public conveniences. The District Council would go into debt if all the toilets remained open and were refurbished to current requirements. Town and Parish Councils could run the toilets themselves but they would have to complete the refurbishments. ACTION

TOWN CLERK

16. PHONE BOX IN HIGH STREET

It was reported that the telephone box in the High street was not properly maintained and in need of repair. As it is in a conservation area and a listed building Cllr Wright proposed that a letter be sent to B.T. Seconded by Cllr Pinches and approved. ACTION TOWN CLERK

17. HIGH INTEREST ACCOUNT.

It was proposed by Cllr Wright that a sum of money (£25,000 at present) be moved into a High Interest Deposit Bond account where it would earn a higher interest. Seconded by Cllr Davidson - Stanley and approved. ACTION TOWN CLERK

18. PLAYING FIELDS NOTICE

It was agreed that three notices be laminated and put on the Playing Field Entrances. The wording was agreed as attached. Proposed by Cllr Wright, seconded by Cllr Pinches and approved.

ACTION TOWN CLERK

19. CROWGATE - CLOSING OF GATE

Cllr Hird requested that the gate be closed at the Crowgate Business Park. He explained that there had been a lot of fly tipping in the area and complaints had been made to the Wasteless Society. In the past Mr. Allwood and Mr. Matthews had closed the gate. Cllr Furber requested that the gates be open at the times of festivals. It was proposed by Cllr Hird that a letter be sent to South Shropshire District Council requesting approval for shutting the gate and for notices to be

erected stating "This is a Waste Recycling Centre, fly tipping will be prosecuted. Maximum fine ????" Seconded by Cllr Gaffney and approved.

ACTION TOWN CLERK

20. ACCOUNTS

In addition to the Accounts listed on the Agenda the following invoices have been received.

Quercus - £293.04

A.Wallace - £16.40

Mrs M. M. Griffiths - £110.30

B. T. - £155.11

It was proposed by Cllr Gaffney that the Accounts are all accepted. Seconded by Cllr Wright and approved.

21. REPORT OF RECENT MEETINGS ATTENDED BY COUNCIL REPRESENTATIVES

Cllr Carroll attended a meeting of Enterprise South West Shropshire and reported that the cash flow situation had improved. The six towns branding project has already improved the South Shropshire Tourism Association where to stay booklet. There is a pubs improvement program which is looking to give a grant to improve accommodation and restaurants.

Dr Penney had attended a meeting of the South Shropshire Plan Inquiry. There is an objection to the plan to sell land for housing to pay for community development. (FPCID, S14A on site BIS2)

22. CORRESPONDENCE

a) For circulation

SSDC Minutes of Standards Committee

Countryside Agency - Doorstep Greens newsletter

Clerks and Councils Direct

Local Councils Review

Shropshire Playing Fields Association Newsletter

South Shropshire Tourism strategy.

b) Other

Sprite - Second regional seminar on tourism.

The Mayor declared the meeting closed at 9.25 p.m.

Minutes 2nd March 2004

MINUTES OF THE MEETING OF BISHOP'S CASTLE TOWN COUNCIL HELD IN THE TOWN HALL ON TUESDAY 2nd March 2004 AT 8.00 PM.

PRESENT Councillor J.M. Carroll, Mayor, in the Chair.
Councillors: J. Blundell, S.A. Farr, J. Furber, J.E. Gaffney, N. Hird, J.A. Magill,
W.J. Morris, Dr. G.N.St.J. Penney, and R.D. Wright.
In attendance: Mrs. J. Ince, Town Clerk.

1. APOLOGIES FOR ABSENCE:
Apologies were received from Cllr Davidson-Stanley and Cllr Pinches.

2. DECLARATION OF INTEREST:

a) Declaration of personal interest:
Cllr. Hird declared a personal interest in item 20 as he is a member of the Wasteless Society.
Cllr. Carroll declared a personal interest in item 19 as she is Treasurer of the Clun Tourism Group.
Cllr. Furber declared a personal interest in item 11 as she lives in the Town Centre.
Cllr. Gaffney declared a personal interest in item 11 as he lives in the Town Centre.
Cllr. Wright declared a personal interest in item 11 as he lives in the Town Centre.
Cllr. Carroll declared a personal interest in item 11 as she lives in the Town Centre.

b) Declaration of prejudicial interest:
Cllr. Carroll declared a prejudicial interest in item 6a, as he owns neighbouring property and items 6b & c as he owns nearby property.
Cllr. Carroll declared a prejudicial interest in items 6a, b and c as she owns nearby property.
Cllr. Blundell declared a prejudicial interest in item 16 as he is named on the contract.

3. MINUTES OF PREVIOUS MEETINGS
a) Minutes of the Council meeting held on Tuesday 3rd February 2004, having been circulated, were proposed as a true record by Cllr Dr Penney with the following corrections. Seconded by Cllr Wright.

(i) Item 4a(ii) reads 12 Bull Lane.
(ii) Item 19 should read "In the past Mr. Allwood had closed the gate."
The minutes were approved and signed by the Mayor.

4. MATTERS ARISING

(i) Item 9 - The litter bins have been ordered and should be in place in about three weeks.
(ii) Item 12 - The roof has been repaired and a letter from Michael Morris of .South Shropshire roofing describing the state of repair of the roof was read out. Cllr. Dr Penney explained that when the roof was repaired 17 years ago the Council at that time were very dissatisfied with the work and took it to arbitration, but lost. Cllr Gaffney confirmed that the work completed recently was to a good standard. Cllr. Dr Penney proposed that a copy of the report be sent to the architects, but nothing else be done until the restoration project begins. Seconded by Cllr Furber and approved. ACTION TOWN CLERK
(iii) Item 16 - B.T. is to action the painting and repair of the telephone box.
(iv) Item 17 - The High Interest account has been opened.
(v) Item 18 - The Mayor has had complaints about the wording "keep it on a lead" on the notices at the playing fields. Cllr. Dr Penney proposed it is changed to "keep it under close control". Seconded by Cllr Magill and approved. ACTION TOWN CLERK

5. MEMBERS OF THE PUBLIC WISHING TO SPEAK:

Simon Bedell - Mr Bedell explained the new subsidy system to be paid to farmers in the area. It is to be based on the number of hectares with a dividing line showing supposedly areas of mountain and moorland. The line appears to be arbitrarily drawn and does not follow contour lines or farming patterns. The areas above this line will receive £70 per hectare whereas those below the line will receive £220 per hectare. This method will penalize farmers in this area who have intensive mixed farms above the line. The outcome will be that these farms will not be sustainable.
Percy Allwood - Mr Allwood seconded what Mr Bedell had said. He stated that there would be a 90% reduction in suckling cows. The loss of revenue would affect the viability of local businesses and may affect tourism.

It was proposed by Cllr. Dr Penney that there be a discussion on the matter as the next agenda item. Seconded by Cllr. Magill and approved.
Mr Bedell was asked what the best approach would be. He suggested a letter explaining the effect on the economy and tourism. It was suggested that the NFU be consulted for the best way forward.
Cllr.Dr Penney proposed that a letter be sent to the Margaret Beckett at DEFRA through Matthew Green. Seconded by Cllr Hird and approved. ACTION TOWN CLERK

6. TOWN AND COUNTRY PLANNING ACT:

Cllr Carroll and Cllr. Gaffney left the room. Cllr Magill took the chair.
a) 1/04/15376/LB Listed building consent. Replacement of windows in conservatory with double doors
The Porch House, 33/35 High Street, Bishop's Castle. Mr J Lucas
Cllr. Wright proposed no objection. Seconded by Cllr. Furber and approved.

b) 1/04/15412/F Planning permission (full). Change of use one dwelling to 2 no. dwellings, one to include shop area.
26 High Street, Bishop's Castle. Mr R Nicholas.
c) 1/04/15413/LB Listed building consent. Change of use one dwelling to 2 no. dwellings, one to include shop area.
26 High Street, Bishop's Castle. Mr R Nicholas.
Cllr. Dr Penney proposed no objection to 6b and c with the comment that parking is becoming a problem in the area. Seconded by Cllr Wright and approved.
Cllrs Carroll and Gaffney returned.

d) Planning permission (Full), Erection of a domestic garage (delegated matter).
Chapel View, Station Street, Bishop's Castle. Mr G. Price.
Cllr. Magill proposed no objection. Seconded by Cllr. Morris and approved.

e) Reports of planning applications.
(i) 1/03/15256/TC Felling of a conifer.
Land to the rear of 36 Union Street, Bishop's Castle. Mrs R. G. Sherry
Consent granted.

(ii) 1/03/15235/F Erection of a dwelling
Land adj. Heath View, Station Street, Bishop's Castle. Mr & Mrs A. Evans.
Planning permission granted.
Cllr Carroll proposed that a letter be sent to the planning office regarding the footpath running adjacent to the property. Seconded by Cllr. Dr. Penney and approved. ACTION TOWN CLERK

(iii) 1/03/15275/RM Erection of a dwelling
Plot E4 The Wintles, Welsh Street, Bishop's Castle. Ann and David Pearson.
Planning approved.

(iv) 1/03/15213/F and 1/03/15214/LB Erection of extensions to dwelling and conversion to 2 no. dwellings: one with shop.
57 Church Street, Bishop's Castle, Mrs S.M.Davies.
Withdrawal of application.

7. EXCEPTION LAND FOR AFFORDABLE HOUSING: Access to Mr Dawson's land.
South Shropshire District Council have asked the Town Council for ideas regarding access to Mr Dawson's land. Cllr Furber proposed the best access to be at the point of the existing gate in Church Lane. Seconded by Cllr. Morris and approved The Council wished to make it clear that they expect between four and six houses at most to be built on this site and that the access should not be along the unadopted lane. ACTION TOWN CLERK.

8. DONATION TO SAVE THE ANCIENT TOWER APPEAL.
Cllr. Dr Penney stated that the tower was important to the town as well as the church and proposed a donation of £250. Cllr. Wright was concerned that a donation had recently been made to the Church Barn Appeal and that two appeals were running in parallel. The proposal was seconded by Cllr. Hird and approved with Cllr. Wright voting against. ACTION TOWN CLERK

9. DATES OF ANNUAL MEETINGS
Suggested dates:-
1. Annual Town Meeting - Tuesday 20th April 2004
2. Private meeting of the Council - Tuesday 27th April 2004
3. Annual Council Meeting - Tuesday 11th May 2004
4. Mayor's Sunday - Sunday 6th June 2004
It was proposed by Cllr. Dr Penney that these dates be accepted. Seconded by Cllr. Morris and approved.

10. RENEWAL OF PLAYING FIELDS GRASS CUTTING CONTRACT
It was proposed by Cllr. Wright that the three companies approached last year should be approached again this year for quotations. They are E.L.D., Sodexo Land Technology and J.D.M.Accord Ltd.
Seconded by Cllr. Magill and approved. ACTION TOWN CLERK

11. TOWN CENTRE ENHANCEMENT
South Shropshire District Council has awarded a grant of up to £7,500 which can be dipped in and out of up to 2006. For spending up to £250 no quotes are required, for £250 to £2500 two written quotes are required and over £2500 three written quotes are required. The grant is to be given for Town Centre enhancement which is not statutory. The Mayor suggested a committee be set up to look into ideas and report back to the Council. Cllrs. Hird, Furber and Carroll are to form the committee. It was pointed out that previous planters had been removed because they were a nuisance and that maintenance would have to be considered. There had been a problem with the previous planters being in the middle of the pavement.

12. RENEWABLE ENERGY AND THE PLANNING SYSTEM
The Government Office for the West Midlands has asked the Town Council to complete a questionnaire to help with planning policies as they relate to renewable energy. Cllrs. Gaffney and Hird offered to complete the questionnaire.

13. VACANCIES ON COMMITTEES
With the resignation of Cllr Whittall there are several vacancies on Committees. The following positions were filled:-
Cllr. Magill - South Shropshire Sports and Leisure advisory Committee,
Cllr. Carroll - Leisure Centre Joint Users Group,
Cllr. Morris - Town Hall Committee
Cllrs. Magill and Farr - Playing Field Committee,
Cllr. Morris - Street lighting committee.
The Clerk will check the list, retype and circulate. ACTION TOWN CLERK

14. NEWSLETTER APPROVAL AND DISTRIBUTION
A copy of the newsletter was handed to Councillors. Any incorrect information to be notified to the Clerk by Friday please so that the newsletter can be printed on Monday. Cllr Magill and the Clerk will plan distribution areas. ACTION TOWN CLERK

Cllr. Magill left the room.
15. BADGE OF OFFICE FOR DEPUTY
The Clerk reported back that she had investigated prices for a badge of office for the Deputy and between £400 and £600 was the cheapest for a good quality piece. Much discussion took place with several Councillors in favour and several against the purchase of a badge of office. Cllr Hird proposed that a badge of office was not purchased for the Deputy. Seconded by Cllr. Gaffney. Cllr. Blundell proposed an amendment that the cheapest badge of office be purchased. Seconded by Cllr Carroll. The amendment was put to the Council and overruled (2 votes for, 5 votes against). The proposition was then put the Council and approved with two votes against.
Cllr Magill returned.

Cllr. Blundell left the room
16. RENEWAL OF LIGHTING CONTRACT
Cllr. Dr Penney proposed that the lighting contract with Messrs Blundell and Whittall be renewed for a period of two years with an increase from £10 to £11 for the repair of each light and an increase from £5 to £6 for lights with a fault other than a defective bulb. Seconded by Cllr. Farr and approved.
There followed a discussion as to whether Councillors preferred white or orange lights. Cllr.Dr Penney proposed white lights. Seconded by Cllr Wright and approved with Cllr. Gaffney voting against.
Cllr. Blundell returned. ACTION TOWN CLERK

17. CLERKS TRAINING
Approval was given for the Clerk to attend two training courses at £15 per course. Proposed by Cllr Wright, seconded by Cllr Dr Penney and approved.

18. QUARTERLY FINANCIAL STATEMENT.
Cllr Hird has requested that the Clerk provides quarterly financial statements to enable the Council to see the financial position. Cllr. Dr Penney proposed that quarterly statements were given for a trial period of six months starting in April. Seconded by Cllr. Gaffney. The proposition fell with 4 votes in favour, 6 votes against.

19. GRANT FOR CLUN FOREST SHUTTLE BUS
The Mayor explained that a donation of £200 had been given last year to the Clun forest shuttle bus and suggested £200 be given this year, making it clear that it is not an annual payment. Cllr. Blundell asked for more information on the bus. The fares are £2.50 and the bus runs regularly every weekend in the summer months. Cllr Blundell proposed a donation of £200, seconded by Cllr Wright and approved.

20. CROWGATE RECYCLING CENTRE AND WASTELESS SOCIETY
Ruth Richards at South Shropshire District Council had instructed the green waste skip to be taken away because of the problem with fly tipping. Glass and household appliances had been left in or near the skip and this had been very costly to remove. Cllr Furber felt that everyone had been penalized just because of a small majority. The Council expressed their disappointment as the green waste skip was environmentally friendly, comparatively cheap and convenient for local people. Cllr. Hird proposed that a meeting be arranged with Bill Jones from South Shropshire District Council to make provision for a green waste disposal area. Seconded by Cllr. Gaffney and approved. ACTION TOWN CLERK

21. ACCOUNTS
In addition to the Accounts listed on the Agenda the following invoices have been received.
South Shropshire Roofing - £658.00
Npower - £151.76
Mrs J. Ince - £70.07 (For Staples order)
It was proposed by Cllr Magill that the Accounts are all accepted. Seconded by Cllr Farr and approved.

21. REPORT OF RECENT MEETINGS ATTENDED BY COUNCIL REPRESENTATIVES
Cllr Magill had attended a Town Twinning meeting. There had been a lot of discussion about weekend entertainments for 19th/20th June. A variety of things are to happen. The twinning ceremony will be in the Town Hall on 19th June.

22. CORRESPONDENCE
(a) For circulation
Air quality in Shropshire
Shropshire Path Times
Vital villages update
Playing fields Association Newsletter

b) Other
Standards Board
Information on the registering and declaring membership of Freemasons and political party council associations.

Reduction in High Cost Bus Service.
May/June The Bishop's Castle services on contract BC0766 are to be withdrawn on Thursdays and Fridays and are to be replaced with alternatives hopefully provided by Bishop's Castle Community Bus.
Service 745 Ludlow to Bishop's Castle- The County Council is considering withdrawing service 745 in total. Where possible alternative demand responsive minibus services will be provided.
Cllr Wright proposed that a letter be written to Shropshire County Council pushing for alternative transport to be provided before the bus services are withdrawn. Seconded by Cllr. Gaffney and approved.

ACTION TOWN CLERK
Bishop's Castle Parish Church
Requesting permission to use the Square on 4th and 9th April.
South Shropshire District Council Requesting approval on road closures Sunday 4th April and Sunday 20th June.
Cllr. Dr Penney proposed no objection to either. Seconded by Cllr Gaffney and approved.

ACTION TOWN CLERK
Shropshire Star -
Requesting permission to put up an advertising board.
Offering to donate a trophy to the Town.
Cllr Blundell proposed that the Council refuse the request for a board and the offer of a trophy.
Seconded by Cllr Gaffney and approved. ACTION TOWN CLERK

Standards Board
A draft document on the investigations of misconduct. Copy with Clerk if Councillors wish to read.

The Mayor declared the meeting closed at 10.05 p.m.

Minutes 16th March 2004

MINUTES OF A SPECIAL MEETING HELD BY BISHOP'S CASTLE TOWN COUNCIL IN THE TOWN HALL ON TUESDAY 16th March 2004 AT 8.00 PM.

PRESENT Councillor J.M. Carroll, Mayor, in the Chair.
Councillors: J. L. V. Blundell, S.A. Farr, J.Furber, J. A. Magill, W. J. Morris and R.D. Wright.
In attendance: Mrs J. Ince, Town Clerk.

1. APOLOGIES FOR ABSENCE:

Cllrs M. Davidson - Stanley, Dr G. N. St. J. Penney, N. Hird, and K. E. C. Pinches sent apologies.

2. DECLARATION OF INTEREST:

a) Declaration of personal interest:

Cllr Magill declared a personal interest in item 3a as Mrs Davies is a friend.

b) Declaration of prejudicial interest:

There were no declarations of prejudicial interest.

. Members of the public wishing to speak. Notice must be given prior to the commencement of the meeting. (Maximum of three minutes per person).

Mrs Sue Davies, Mrs Margaret Griffiths and Miss Suzanne Birkett had requested permission to speak.

Mrs Sue Davies

Mrs Davies spoke regarding her application 3a. She said that she had a meeting with the neighbours and had been assured there were no objections. As far as the right to light the alterations would enhance light, not lose it. The number of cars parked would not increase after the building work had been completed. Extra traffic and noise could not be avoided during the building work. Noise insulation would be included in the works and the noisy toilet would be renewed and resited. Access would be agreed for work required on the wall and adjacent cottages. In fact the wall was in a poor state and needed repointing. There would be no difference to the drainage. It was a run down area and this would improve the situation.

Mrs Margaret Griffiths.

Mrs Griffiths owns 49 Church Street and she is worried about the excavations as she believes that their drains go under the buildings. She was also worried about increased noise, access for maintenance of the roof and wall and a reduced parking space.

Miss Suzanne Birkett.

Miss Birkett illustrated the points in her letter re right to light, ventilation, traffic, parking, nuisance, noise, access for repairs, drainage and building regulations. Miss Birkett stated that they had been given verbal assurances on many of these points but there was nothing on the plans or in writing that addressed their concerns.

3. Town & Country Planning Act:

a) 1/04/15456/F and 1/04/15457/LB Planning Permission (full) and Listed Building consent.

Erection of (replacement) extension to shop and dwelling. (delegated matter)

57 Church Street, Bishop's Castle. Mrs S.M.Davies.

Letters of objection were received from Mr Gwyther, Michael Schofield and Suzanne Birkett, Mrs Corfield, Mrs Griffiths.

The Mayor reminded Councillors that they could only concern themselves with actual planning matters and that parking in itself was not a planning matter.

Cllr. Wright felt that the objections were legal issues between the parties concerned and not planning issues. He commented that losing a parking place was a planning issue.

Cllr Wright proposed that there be an objection on the loss of a parking place, Seconded by Cllr. Blundell and approved with two votes against and one abstention.

b) 1/04/15472/LB Listed Building Consent.

Internal alterations to dwelling.

58 Church St., Bishop's Castle. Mr & Mrs J. Greig.

Cllr. Blundell proposed no objection. Seconded by Cllr Wright and approved.

c) 1/04/15317/RM Approval of reserved matter, Erection of 3 no dwellings and access road (Re-advertised - Amended heading/scheme.)(Committee matter)

The Wintles, Welsh Street, Bishop's Castle. Living Villages (BC) Ltd.

Cllr Morris proposed that there be an objection on the grounds that E1 is too high and should be lowered. Seconded by Cllr Wright and approved.

4. Accounts

Renewal of Zurich Insurance Policy. £1945.37

Cllr Blundell proposed that the Clerk look for a lower quote and takes the best quote, like for like, in consultation with the Mayor. Seconded by Cllr. Farr and approved.

The Mayor closed the meeting at 8.45 p.m.

Minutes 30th March 2004

MINUTES OF THE MEETING OF BISHOP'S CASTLE TOWN COUNCIL HELD IN THE TOWN HALL ON TUESDAY 30th MARCH 2004 AT 8.00 PM.

PRESENT Councillor J.M. Carroll, Mayor, in the Chair.

Councillors: J. Blundell, M. Davidson - Stanley, S.A. Farr, J. Furber, J.E. Gaffney, N. Hird, J.A. Magill, Dr. G.N.St.J. Penney, K.E.C. Pinches and R.D. Wright.
In attendance: Mrs. J. Ince, Town Clerk.

1. APOLOGIES FOR ABSENCE:

Apologies were received from Cllr. W. J. Morris, (bereavement of family friend)

2. DECLARATION OF INTEREST:

a) Declaration of personal interest:

Cllr Dr. Penney declared a personal interest in item 6a. Applicant is a neighbour.
Cllr. Davidson - Stanley declared a personal interest in items 6a. Applicant is a neighbour and friend.

b) Declaration of prejudicial interest:

Cllr Dr Penney declared a prejudicial interest in item 6b.
Cllr. Blundell declared a prejudicial interest in items 4 and 9 as his work involves street lighting.
Cllr Gaffney declared a prejudicial interest in item 16 as the Town Hall cleaner is an employee of his.

3. MINUTES OF PREVIOUS MEETINGS

a) Minutes of the Council meeting held on Tuesday 2nd March 2004, having been circulated, were proposed as a true record by Cllr Dr Penney with the following corrections. Seconded by Cllr Gaffney.
Item 20 - Majority should read minority.

b) Minutes of the Council meeting held on Tuesday 16th March 2004, having been circulated, were proposed as a true record by Cllr. Blundell. Seconded by Cllr. Magill.
The minutes were approved and signed by the Mayor.

4. MATTERS ARISING

a) Meeting held on 2nd March 2004

The Clerk reported that:-

Item 4. Insurance has been paid for the roof less £100 excess.

Item 7 There has been a reply from South Shropshire District Council stating they would visit the site to look at the gate.

Cllr Blundell left the room.

Item 16 Messrs Blundell and Whittall are not happy signing a two year agreement. They had requested it be 12 months with the additional sentence "Other works done at a cost discussed with the Clerk."
Cllr Dr. Penney who had put the proposition agreed to the change, as did Cllr Wright who had seconded the proposition.

Cllr. Blundell returned.

Item 20 A letter had been received from Bill Jones, and consequently a meeting held on 23rd April with Cllr Carroll, Cllr Dr Penney and the Clerk present. The Mayor reported that it had been a constructive meeting with Mr Jones offering to reinstate the skip if it was manned. Under the Health and Safety Acts the green skip must be manned. The first skip only had small holes so had been allowed. Mr Jones said that it may be possible to get a grant of about £2000 per year to cover the cost of managing and the difference in earnings. Cllr Dr. Penney queried the words "To manage site" He felt this was the District Councils responsibility. Cllr Hird said that the volunteers only offered to keep the site tidy. The Mayor reported that Mr Jones was willing to have the gate locked provided everyone on the site was happy and that no one would be locked out. Cllr. Hird commented that most green waste was collected at the weekend and it could not be weighed until Monday. Cllr. Gaffney gave his apologies for missing the meeting and welcomed the constructive approach but wished to point out that the difficult situation was brought about by the District Council not the Town Council.

b) Meeting held on 16th March 2004.

Item 4 - he Clerk reported that she had received a cheaper quote from Allianz Cornhill. Cllr Blundell enquired if it was like for like. The Clerk replied that it was as far as possible but it was difficult because the forms were different and time had been limited. Cllr Wright proposed that the Mayor and the Clerk look at the two insurances and if there was any doubt to stay with Zurich. Seconded by Cllr. Dr Penney and approved.

5. MEMBERS OF THE PUBLIC WISHING TO SPEAK: none

6. TOWN AND COUNTRY PLANNING ACT:

a) 1/04/15372/LB Listed Building Consent. Installation of 3 roof lights.

2 Welsh Street, Bishop's Castle. H.Dartnall & R Pritchard.

Cllr. Blundell proposed no objection. Seconded by Cllr. Dr. Penney and approved.

Cllr. Dr Penney left the room.

b) Diversion of part of footpath 30 at the Wintles, Bishop's Castle.

Cllr. Wright proposed no objection. Seconded by Cllr. Stanley-Davidson and approved.

Cllr. Dr Penney returned.

c) Reports of Planning Applications.

(i) Change of use from domestic curtilage to mixed use for domestic curtilage and storage of vehicles awaiting sale.

74 Church Street, Mrs J. Furber.

Planning permission granted subject to conditions.

The site shall not exhibit prices or other documentation.

The parking shall be ancillary to Castle Cars.

The site shall only be used for the storage of cars.

(ii) Variation of Condition 2 of planning permission 1/07223/P to permit the ancillary accommodation to be severed from the public house.

The Three Tuns, Salop Street, Bishop's Castle. Ms J Blom-Cooper

Application withdrawn.

7. GARAGES ON KERRY GREEN

Cllr. Dr Penney reported that he had received a letter of concern regarding the safety of the garage area on Kerry Green now that some of the doors had been removed. He had made enquiries with the District Council and found that they belong to the Housing Association. Cllr. Davidson - Stanley proposed that letters be sent to Mr Worthington, Health and Safety, South Shropshire District Council and Martin Holland of South Shropshire Housing Association asking that the safety of the area be looked at and if possible doors to be fitted or the garages pulled down. A copy of each letter should be sent to the other person. Seconded by Cllr. Wright and approved.

Cllr. Magill commented that the reason they were not let was because the rents were too high.

ACTION TOWN CLERK

8. INTERNAL AUDIT

The Clerk reported that she had been approached by last year's internal auditor requesting to do this years audit. Cllr. Blundell stated that names and quotes must be obtained. The Clerk to contact SALC for suitable local people. ACTION TOWN CLERK

Cllr. Blundell left the room.

9. STREET LIGHTING

a) Kerry Lane and Grange Road.

b) Union St and Harley Jenkins St.

The Clerk reported that she had approached Parkman regarding lighting schemes for the above. They replied that they already have a scheme for Kerry Lane and it would be a waste of money to redo it as it would come out the same. The Clerk was trying to find out what the problems were and what could be changed.

Parkman has quoted £825 for a scheme for Union St. and Harley Jenkins St.. Mr D'Alazio at Shropshire County Council suggested contacting M.E.B. for the scheme and the work. M.E.B. quoted between £400 and £500 for the Union St, Harley Jenkins St scheme which would be waived if they were given the contract.

Cllr. Dr Penney reported that there would be a TPO on all the trees and any without had been overlooked. The problem was that Parkman had shown two lights in the trees. Cllr. Carroll proposed that a meeting be arranged between Mr D'Alasio and a representative of Parkman to discuss alternatives to the lights in the trees.

Seconded by Cllr. Dr Penney and approved.

Cllr Dr. Penney proposed that M.E.B. should be approached for a scheme in Union St and Harley Jenkins Street, but a firm quote should be obtained first.

Seconded by Cllr. Magill and approved.

Cllr. Blundell returned. ACTION TOWN CLERK

10. FEED BACK CLERKS TRAINING

The Clerk had attended training sessions on Finance and Roles and Responsibilities. She reported that risk assessment included finances.

The following suggestions were agreed.

a) Councillors who sign cheques should initial counterfoil.

b) Councillors Farr and Hird will check cheques against invoices on a three monthly basis.

c) Councillors Farr and Hird will check and initial Clerks expenses.

d) If these two Councillors are not available any other Councillor can be asked.

These procedures were proposed by Cllr. Dr Penney and seconded by Cllr. Blundell.

There was then a discussion as to whether the "Accounts to be paid" should be published on the notice board and whether they should be listed in the minutes.

The problems of confidentiality arose, especially when dealing with salaries. Cllr. Blundell proposed that the Clerk consult SALC and Richard Thomas on these issues and report back as an agenda item next meeting. ACTION TOWN CLERK

The Clerk reported that it had been suggested that Matters Arising be changed to Items for Information and no resolutions be taken on them. After some discussion it was decided to leave things as they are but try to put any "decision items" as agenda items.

The Clerk asked the Council to pay for membership for the Society of Local Council Clerks. Cllr Blundell proposed details were circulated and it be put on the next agenda. Seconded by Cllr. Wright and approved.

11. NEWSLETTER FEEDBACK.

The Clerk reported the costs for the first edition were:-

Printing £136

12 hours @ £7.205 = £86.46

Expenses (Phone, paper, ink etc) £5

Total £227.46. Subsequent copies should be cheaper.

She has had 3 applications for adverts.

Cllr. Dr. Penney proposed the charge be £15 to advertise for one year. Seconded by Cllr. Gaffney and approved..

The next newsletter will be started at the beginning of May if Councillors have any topics they wish to include. Care at Home had approached the Clerk for an article in the next newsletter. It was proposed by Cllr. Dr. Penny that articles from commercial organizations were not included. Seconded by Cllr. Blundell and approved.

Cllr. Gaffney suggested that two Councillors volunteer as proof readers. Cllr Gaffney and Cllr. Wright volunteered. Cllr. Dr Penney proposed Cllrs Gaffney and Hird act as proof readers. Seconded by Cllr Magill and approved. It was confirmed that all Councillors would see the newsletter before going to print.

Cllr Hird reported that the Church were prepared to do the printing at a much reduced cost but it would be two A4 sheets stapled together. Town Clerk to investigate more.

Cllr Davidson - Stanley reported that the residents liked the print size and the Councillors telephone numbers.

12 LOCAL CHANNEL

The Local channel is a national network of free community websites based at Parish and Town Council level. It can be linked into existing websites.

Cllr. Dr Penney proposed that Councillors check the Local Channel web site on www.thelocalchannel.co.uk

before making a decision. Seconded by Cllr. Blundell and approved. NEXT AGENDA

13 STREET NAMING

The Council were asked by South Shropshire District Council to suggest names for the Wintles squares. They were also asked to comment on the proposed name of Halfpenny Lane for the road linking Castlegreen to Welsh Street.

Cllr Wright suggested that if possible traditional field names be used. Cllr Magill suggested 1-40 The Wintles. After some discussion Cllr Wright proposed that the Bedell family be consulted and the old map in the Mayor's Parlour be looked at for old field names. To be brought to the next meeting. Seconded by Cllr. Dr Penney and approved. NEXT AGENDA

Cllr. Dr Penney proposed that the road linking Castlegreen and Welsh Street be called Wintles Road or Wintle Lane. Seconded by Cllr. Carroll and approved.

ACTION TOWN CLERK

14. BILLINGSLEY CLOSE - PAVEMENTS

A letter had been received from South Shropshire District Council in response to the enquiry on the lack of pavements in Billingsley Close. Pavements were not initially planned and if they are now required the landowner will have to apply for planning permission. Cllr. DFr Penney proposed that a letter be sent to Bromford Housing Group requesting an application be made for a pavement. Seconded by Cllr. Blundell and approved.

15. NPOWER - FREEZE YOUR ELECTRICITY PRICES

Cllr. Gaffney reported that he had approached an electricity provider regarding renewable electricity but had no response. He stated that renewable electricity would be available through Npower. Some discussion took place on whether all three accounts could be included and research into other companies. Cllr. Dr Penney proposed that the lighting committee consider the whole issue. Seconded by Cllr. Blundell and approved. Cllr. Furber offered to find out the rates from different companies. The Clerk to provide account details.

16. SALARY REVIEW

Cllr. Gaffney left the room.

Town Hall Cleaner Currently £5 per hour.

Street Cleaner - Currently £5 per hour.

It was proposed by Cllr. Dr Penney that salaries were increased by 5%. Seconded by Cllr. Blundell. An amendment was put by Cllr. Wright that salaries should be increased by 10%. Seconded by Cllr. Magill. There were 5 votes in favour and 5 against. The Mayor took the deciding vote and the proposition was carried.

Cllr. Gaffney returned.

17. RENT REVIEW - TOWN HALL

Currently Fridat market £5.50, Farmers market £10, Flea market £30 hire of hall, Coroner £15 hire of Council Chamber. Folk weekend was charged £50 for upstairs and downstairs for one day and the Civic Society were charged £7.50. Cllr. Dr Penney reported that the Civic society had in the past had a reduced rent because they had helped with the Town hall decoration.

Cllr Wright proposed that the Friday market stall rental be raised to £6 per table. Seconded by Cllr Blundell and approved with one vote against

Cllr. Proposed that the Farmers market remain the same at £10 per table. Seconded by Cllr. Hird.

An amendment was put by Cllr. Gaffney that the Farmers Market rent be reduced to £8. Seconded by Cllr. Wright. The amendment fell by four votes to six. The proposition was carried.

Cllr. Dr Penney proposed that all other Town Hall rents be increased by 10%. Seconded by Cllr. Furber and approved.

18. ANNUAL TOWN MEETING.

Cllr Wight commented that he was not happy with past Annual Town Meetings. It was a forum for residents to speak and they should be encouraged to come along. When speakers are published it looks as if residents should listen and not speak. Cll. Wright proposed that speakers from outside the area should not be invited to speak but Town representatives should be encouraged to speak and raise local issues. Seconded by Cllr. Gaffney and approved. A reminder was given that the Council should not sit as a Council but mingle with voters. Voters can propose and carry resolutions. The Mayor will chair the meeting. It was suggested a banner be hung on the Town Hall and that posters should make it clear that voters are welcome to speak. ACTION TOWN CLERK

19. GRASS CUTTING - PLAYING FIELDS.

Three tenders had been provided for the grass cutting of the playing fields. ELD - current £994 (same as last year), Sodexo - £1040, JDM - £1172.49.

Cllr. Dr Penney proposed that the contract be given to ELD. Seconded by Cllr. Pinches and approved. Cllr. Blundell requested that a key be given to them.

20. ACCOUNTS

In addition to the Accounts listed on the Agenda the following invoices have been received.

Npower - Public lighting £317.86

It was proposed by Cllr Blundell that the Accounts are all accepted except for Npower, playing fields.. Seconded by Cllr Magill and approved. Cllr. Blundell believes there are two bill in existence for the playing fields. Cllr Blundell will look into the problem and inform the Clerk.

21. REPORT OF RECENT MEETINGS ATTENDED BY COUNCIL REPRESENTATIVES

The Mayor, Cllr Carroll attended a meeting of the Sports and Leisure advisory meeting and reported that they had given their support for Clun Crows Cricket Club..

The Mayor, Cllr Carroll attended a meeting of Market Town Initiative and reported that this was at a vital stage and that there is a meeting tomorrow to agree the strategy. The strategy is available if anyone would like to look at it. It includes the Town Hall refurbishment..

The Mayor Cllr Carroll attended a meeting of the Lifeline Board. Six towns branding. New leaflet which could be included with next newsletter. The funding to help Public Houses to improve guest accommodation and restaurants. It was nearly oversubscribed.

Cllr. Magill attended a meeting of Friends of the library. They were busy organizing summer activities for the children. £500 worth of books on local interest had been purchased.

Cllr Hird had attended a meeting of the Chapel Yard Heritage Resource Centre. It was organizing a Roman Rivals weekend on the 5th- 6th June and would like some artifacts from the Town Hall. They would be secure and well supervised. Cllr. Gaffney proposed that some pieces be lent. Seconded by Cllr Hird and approved. Cllr. Hird and the Clerk to sort out some pieces

It being 10.00pm the Mayor proposed the meeting be extended by 5 minutes. An amendment of 3minutes was proposed by Cllr. Blundell, seconded by Cllr Wright and approved.

22. CORRESPONDENCE

a) For circulation

(i) Clerk & Council Direct

(ii) Local Council Review

(iii) Bright Future - The Children's Society

(iv) Letter from Peter Phillips on Council Tax

(v) DTI - Local Broadband.

b) Other Correspondence

(i) Copy of letter from Severn Trent to Matthew Green

(ii) Letter from Peter Phillips re Public Conveniences

(iii) Shropshire village of the year competition

(iv) Letter from SSDC regarding Council Tax at 2 Castle Yard.

(v) Seminar on affordable housing £100

(vi) Letter from Peter Phillips on CCTV

(vii) Letter from Peter Phillips on pool safeguards at the Wintles.

(viii) West Mercia Police Authority Questionnaire.

(ix) A request was received from the Heritage Resource Centre trust to use the Town Hall for two hours on one morning a week for approximately 14 weeks. Cllr. Wright proposed that consent be given. Seconded by Cllr. Dr. penney and approved. The Council Chamber could be made available.

Cllr. Blundell proposed that all other correspondence to be circulated. Seconded by Cllr. Dr Penney and approved.

The Mayor declared the meeting closed at 10.03 p.m.

Minutes 20th April 2004

MINUTES OF THE THIRTY-FIRST ANNUAL TOWN MEETING HELD ON TUESDAY 20TH APRIL 2004 AT 8.00 P.M. IN THE TOWN HALL, BISHOP'S CASTLE.

PRESENT Councillor J.M.Carroll, Mayor in the Chair.

Councillors: J. Blundell, M. Davidson - Stanley, S.A. Farr, J. Furber, J.E. Gaffney, N. Hird,

J.A. Magill, W.J..Morris, Dr. G.N.St.J. Penney and R.D. Wright.

In attendance: Mrs. J. Ince, Town Clerk.

County Councillor P. Phillips, District Councillor H.Kidd and 14 members of the public.

Apologies were received from Mr T. Hunt, Community College.

1. Matters arising from the thirtieth Annual Town Meeting held on Tuesday 22nd April 2004.

Cllr. Blundell commented that there should be a report from the Public Hall Committee as one had not been received for some time. It was suggested that the Public Hall Committee be approached by the Clerk to give a report to the Council meeting after their accounts are completed. ACTION TOWN CLERK

2. Questions and comments from residents.

a) Alex Egan

Alex Egan asked for Councillors help to find a permanent site for the skateboard park. The Skateboard Group has asked the Community College for permanent use of the tennis courts but has had no reply. A general discussion took place regarding type of space needed and possible suitable areas. It was generally felt that a skateboard facility was important and it was an obligation of the College to help in its provision. The Clerk is to write to the Community College requesting their urgent help. An article is to be placed in the newsletter asking for ideas for a permanent venue.

ACTION TOWN CLERK

b) Shirley Gould

Shirley Gould requested that a climbing wall be provide for young people. A request had been made to SPARC but the reply had been negative. It was felt to be a good idea but needed to be properly manned. Cllr. Furber suggested that the Army Cadets could maybe help. Cllr. Phillips was consulted on the implications and said he was not sure but would investigate if a letter were sent to him. ACTION TOWN CLERK

c)Sara Halford

Sara Halford requested that more dog waste bins be provided. A general discussion took place as to where bins were needed. The areas suggested were the top and bottom of Kerry Green, Corporation Street and Bull Lane. The Mayor informed the room that dog waste could be put in normal waste bins. The Clerk will put notices on ordinary bins saying they can be used for dog waste. An article will be put in the newsletter asking residents where bins are needed. Margaret Griffiths asked if notices could be put in Station Street asking dog owners to clean up after their dogs.

ACTION TOWN CLERK

d) Councillor John Morris

Cllr. Morris asked for the current position on the Town Hall toilets. County Councillor Peter Phillips replied that they had a temporary reprieve but were due for further consideration. Cllr. Gaffney proposed that the Council send a letter to the District Council strongly supporting that they be kept open. Seconded by Cllr. Dr Penney and approved. ACTION TOWN CLERK

c) Andrea Jones

Andrea Jones asked the Town Council to put pressure on the Minister for Culture, Media and Sports to improve digital and terrestrial T.V. and radio. Bishop's Castle residents had to pay the same license fee as the rest of the Country but did not receive the same service. Councillor Phillips informed the room that the next meeting of the Communications Working Group was to discuss this matter and the Chief Executive of Radio Shropshire was to be invited. These meetings were open to the public. It was agreed that the Clerk would write to the Minister for Culture, Media and Sports, also to the Communications Working Party expressing the unfairness of the situation. ACTION TOWN CLERK

d) Margaret Griffiths

Margaret Griffiths asked the Council to look into the problems of the Castle Green traffic lights. The Mayor explained the ongoing problems in this area and that a mini roundabout was to be built but work could not begin until the electricity pole had been moved. Cllr. Blundell explained that the recent problem with the lights was because a fuse had blown and this had now been corrected. There was a telephone number on the generator to ring if there were problems. There was a general discussion about the problems in the area, especially with parked cars. It was agreed that the Clerk write to Shropshire County Council asking for temporary road markings to be put in place (white centre lines etc) instead of the traffic lights. ACTION TOWN CLERK

e) Shirley Gould

Shirley Gould expressed concern over the emissions from the bark piles in the timber yard The Clerk will write to the Department of Environmental Health - Air quality Officer asking for checks to be made. ACTION TOWN CLERK

f) Councillor John Morris

Cllr. Morris commented on the state of the temporary ramp in Welsh Street as it is a source of danger. The Clerk will write to Mr Whitehouse at Shropshire County Council requesting a proper road surface. ACTION TOWN CLERK

G) Jill Thomas

Jill Thomas asked if the Council could help with the "quagmire" in Oak Meadow. The Mayor explained that Day's, the contractors were to landscape the area and repair the footpath. District Councillor Kidd replied that the District Council would not take over the area until it was tidied by the contractors. There was a discussion as to whether the stream should be covered. Cllr. Kidd explained that it was a planning stipulation by the Environment Agency that the stream remain uncovered. It was agreed that the Clerk would write to Day's requesting the work be urgently carried out and to Richard Thomas at South Shropshire District Council to put pressure on Day's.

ACTION TOWN CLERK

h) Councillor Dr. Penney

Cllr. Dr. Penney commented on the problems at the junction of Welsh Street and Union St caused by cars parking on the pavement. This caused problems to pedestrians, especially those with prams. Much discussion took place on parking problems in Bishop's Castle and it was agreed that the Clerk write to Mr Drummond at Shropshire County Council requesting bollards on the stretch outside Black Lion House. It was also agreed to put an article in the newsletter explaining the problems incurred by drivers parking in a thoughtless manner and to put notices on cars. The subject of boy racers was raised and it was suggested that registration numbers be taken and reported to the police. ACTION TOWN CLERK

The Mayor closed the meeting at 9.35 a.m.

Minutes 27th April 2004

MINUTES OF THE MEETING OF BISHOP'S CASTLE TOWN COUNCIL HELD IN THE TOWN HALL ON TUESDAY 27th APRIL 2004 AT 8.00 PM.

PRESENT Councillor J.M. Carroll, Mayor, in the Chair.

Councillors: J. Blundell, M. Davidson - Stanley, S.A. Farr, J. Furber, J.E. Gaffney, N. Hird, W. J. Morris, Dr. G.N.St.J. Penney, K.E.C. Pinches and R.D. Wright.

In attendance: Mrs. J. Ince, Town Clerk.

1. APOLOGIES FOR ABSENCE:

Apologies were received from Councillors J. Blundell, J.A.Magill .
Councillor K. E. C. Pinches was absent

2. DECLARATION OF INTEREST:

a) Declaration of personal interest:

Cllr. Dr. Penney declared a personal interest in item 12 as he is president of the Town Twinning Committee.

Cllr. Hird declared a personal interest in item 11 as Mr & Mrs Leeke are neighbours and friends.

Cllr. Farr declared a personal interest in item 18 as his wife is Secretary to the Friends of the Playing Fields.

b) Declaration of prejudicial interest:

Cllr. Hird declared a prejudicial interest in item 16 as he owns land adjoining the footpath.

Cllr. Dr Penney declared a prejudicial interest in item 14 and item 6d as he has property in the area.

Cllr. Carroll declared a prejudicial interest in item 22, being Mayor.

3. MINUTES OF PREVIOUS MEETINGS

a) Minutes of the Council meeting held on Tuesday 30TH March 2004, having been circulated, were proposed as a true record by Cllr. Dr Penney. Seconded by Cllr. Farr.

b) Minutes of the Annual Town Meeting held on Tuesday 20th April 2004, having been circulated, were proposed as a true record by Cllr. Dr Penney with the following corrections. Seconded by Cllr. Gaffney.

Item 1 should read Tuesday 22nd April 2003 (not 2004)

The minutes were approved and signed by the Mayor.

4. MATTERS ARISING

Item 7 Garages on Kerry Green - A letter has been received from Patrick Mc Caul on behalf of Mr Holland, South Shropshire Housing Association saying that the garages had been advertised but were difficult to let. The doors were removed for safety reasons and a feasibility study on the future of the site is being carried out. The rents are £5.36 a week to Association tenants with £0.93 Vat payable by non tenants. Cllr. Dr Penney had been informed that they were well lit up by two street lights. He was rather dubious about this and will investigate further. Cllr. Furber proposed that a second letter be sent to

Mr Holland asking for more prominent advertisements to be put up in Bishop's Castle. Seconded by

Cllr. Davidson - Stanley and approved. ACTION TOWN CLERK

Item 22b (ix) - An agreement had been reached between the Clerk and Evelyn Bowles. The Resource Centre Volunteers will use the Council Chamber on Mondays between 10.30 a.m. and 12.30 p.m.

Item 4 referring to item 20. Cllr. Hird pointed out that there had never been a green waste skip with small holes. He reported that he did not think the green waste skip would be able to return. This was jeopardizing the plastics collection. The Mayor suggested that the Wasteless Society apply for a grant.

Item 22b(ii) Cllr. Gaffney reported that he is to attend the meeting of the District Council on discussing the Bishop's Castle toilets. He has asked to speak so that he can argue the need to keep them open. If people could also attend or write letters it would be helpful.

ANNUAL TOWN MEETING - It was felt by all that this style of meeting had been a great success.

Cllr. Carroll asked approval from the Council to invite a Member of the Public Hall Committee to speak at a Council Meeting after their accounts are completed.

Proposed by Cllr. Dr Penney, Seconded by

Cllr. Furber and approved.

5. MEMBERS OF THE PUBLIC WISHING TO SPEAK: none

6. Town & Country Planning Act:

a) 1/04/15537/0 and 1/04/15538/LB Outline Planning Permission and Listed Building Consent. Use of land for residential development; demolition of (existing) outbuildings in curtilage of listed building.

23 High Street, Bishop's Castle. Mrs J. Williams.

Cllr. Furber proposed there be no objection to a residential development which hopefully would be affordable housing. Seconded by Cllr. Morris and approved.

b) 1/04/15623/F Planning Permission (Full). Erection of a porch, alterations to fenestration and internal alterations to museum, store and workroom.

Former library, Chapel Yard, Bishop's Castle. House on Crutches Museum.

Cllr. Wright proposed no objection. Seconded by Cllr. Dr. Penney and approved

c) 1/03/15170/LB Listed building Consent. Revision to 1/02/13658/LB to include a hipped roof detail and insertion of window.

The Barn, Chapel Yard, Bishop's Castle. Mr A.S. Lewis

Cllr. Dr Penney proposed no objection, seconded by Cllr. Morris and approved.

Cllr. Dr Penney left the room.

d) 1/04/15594/F Planning permission (Full) Formation of 2 x balancing pools.

The Wintles, Bishop's Castle. Living Villages, 5-7 Castle Green.

Cllr. Davidson-Stanley proposed no objection as long as the pools are managed. Seconded by Cllr. Wright and approved.

Cllr. Dr. Penney returned.

e) Any other plans received. none

f) Reports of Planning Applications.

(i) 1/04/15456/F Planning permission (Full) Erection of (replacement) extension to shop and dwelling.

57 Church Street, Bishop's Castle. Mrs S.M.Davies.

Planning meeting at The Coors Stadium, Ludlow Town Football Club on Wednesday 28/04/2004.

(ii) 1/04/15413/LB and 1/04/15413/LB Change of use one dwelling to 2 no. dwellings, one to include shop area.

26 High Street, Bishop's Castle. Mr. R. Nicholas.

Planning permission granted. Listed building consent granted.

(iii) 1/04/15317/RM Erection of 3 no dwellings and access road.

The Wintles, Bishop's Castle. Living Villages (BC) Ltd.

Planning approval given.

(iv) 1/04/15376/LB Replacement of windows in conservatory with double doors

The Porch House, 33/35 High Street, Bishop's Castle. Mr. L. Lucas.

Listed Building Consent given.

(v) 1/04/15444/F Erection of domestic garage.

Chapel View, Station Street, Bishop's Castle. Mr. G. Price.

Planning permission given.

g) Councillors were informed that an application for an Off-Licence had been made by Hugh Band, at Unit 8, Challenge Court. Mr Band wishes to sell hampers which include alcohol from this site.

7. TRANSFER OF JUSTICE LICENCE

Councillors were informed that an application for transfer of justice licence had been made by

Mr Norman Reid, The Old brick House, Bishop's Castle.

8. HOMELESSNESS

Councillors were asked if they know of any homeless in Bishop's Castle. This information has been requested by Shropshire Homelessness strategy. No-one was aware of any.

9. WEST MERCIA POLICE AUTHORITY QUESTIONNAIRE. (Building safer communities together)

Four volunteers were requested to complete the questionnaire. Cllrs. Furber, Gaffney, Farr and Davidson - Stanley volunteered.

10. CCTV IN BISHOP'S CASTLE

Councillors discussed the idea of CCTV in Bishop's Castle. Cllr. Wright said that he was very dubious about CCTV and felt that Bishop's Castle policed itself. He felt it could have a negative affect as people may be less inclined to sort things out themselves. Cllr. Carroll thought that CCTV was ineffective if there was no Police back up. Cllr. Dr Penney proposed no CCTV at present. Seconded by Cllr. Morris and approved.

11. AFFORDABLE HOUSING

Ivor and Sheila Leeke require a letter from the Council confirming that they are local to the area to enable them to build an affordable house in the Montgomery Rd on land they own. Cllr Dr Penney proposed a letter be written to confirm they are local. Seconded by Cllr. Morris and approved. ACTION TOWN CLERK.

12. TOWN TWINNING

Cllr. Furber reported back from the Town Enhancement Working Party, explaining that they would like a planter made from half a beer barrel with a sign "Bishop's Castle twinned with St. Marcel placed at each of the four entrances to the Town. The Working Party had been in touch with Roger Drummond at Shropshire County Council and he felt that at least one would be possible in the time. The signs must be made by JDM Midland. The planters would be maintained by different groups in the Town. ie. The Chamber of Trade, Church etc.

The Clerk then read out a letter from David Jones representing the Town Twinning Committee, asking for Council support for the erection of one sign by the Community College saying Bishop's Castle twinned with St Marcel. Cllr. Dr Penney explained that the Twinning Committee required something quite simple. He showed Council some pictures of what was requested. He felt that Bishop's Castle was known for more than its beer. Cllr. Furber felt this sign looked rather bare.

Cllr. Davidson - Stanley felt she would like to see a picture of the barrel planter before agreeing. After much discussion Cllr. Dr Penney proposed that one planter with sign be purchased in time for the twinning ceremony. The sign would include the two crests as well as the wording. Seconded by Cllr. Gaffney and approved.

Cllr. Carroll then went on to explain the other ideas of the Town enhancement working party. There would be hanging baskets with reservoirs in them. Cllr. Wright proposed that the Town enhancement working party go ahead with these ideas. Seconded by Cllr. Farr and approved

13. PAVEMENTS IN BISHOP'S CASTLE

The Clerk reported that Cllr. Peter Phillips has written to Joe Roberts at Shropshire County Council regarding the condition of the pavements and road in the centre of Bishop's Castle after receiving a complaint from Mr Whittall. Cllr. Wright commented that money was promised several years ago for the upgrading of this area and proposed that a letter be sent in support. Seconded by Dr Penney and approved.

ACTION TOWN CLERK

14. STREET NAMING - THE WINTLES

The following old field names were suggested for names of the squares:-

Wintles Pool

Doctors Piece

Evans Field

The Burgage field.

It was proposed by Cllr. Dr Penney that these be put to South Shropshire District Council. Seconded by Cllr. Wright and approved. ACTION TOWN CLERK

15. THE LOCAL CHANNEL

This is a free community website found at www.thelocalchannel.co.uk. Cllr Farr proposed that we take up the offer to link the Bishop's Castle website to this one. Seconded by Cllr. Wright and approved.

ACTION TOWN CLERK

16. FOOTPATH AT BANKS HEAD

There is a review of the definitive map of rights of way and Shropshire County Council Countryside service has asked for the Councils opinion on Banks Head. Cllr. Dr Penney proposed that it be a bridleway, seconded by Cllr Wright. An amendment was put by Cllr. Furber that it should be open to all traffic but have proper signage to say unsuitable for traffic. Seconded by Cllr. Morris. The amendment was put to the Council and overruled (3 votes for, 4 votes against). The proposition was then put to the Council and approved with three votes against.

17. ELECTRICITY

a) New provider - Cllr Furber reported that she had researched the different electricity company's and found the following:-

A change to Powergen would give a saving of £25.63 on the Town Hall electricity. Cllr. Furber then found that the Street lighting account was blocked and she could not get any information.

Cllr. Morris proposed that the Clerk look at the files and sort out the problem for the next meeting. Seconded by Cllr. Davidson Stanley and approved.

b) Playing fields electricity bill. Cllr. Dr Penney proposed that this bill is now paid. Seconded by Cllr Farr and approved.

18. PLAYING FIELDS

Friends of Bishop's Castle Playing fields have requested a guarantor for £10,000. Cllr Carroll explained that most of this is covered by playing fields predicted budget for next three years. In the last three years £8888 has been spent on playing fields maintenance. Cllr. Farr explained that the new project had a planned cost of £167,000. The Countryside agency has agreed to £55,000 but needs evidence of £305 matched funding. They have evidence of £28,000 but require an additional £10,000 from the Town Council. This will enable the Living Spaces grant of £82,500 to be awarded. Cllr. Gaffney proposed that the Town Council act as guarantors for £10,000 to the Friends of Bishop's Castle Playing Fields. Seconded by Cllr. Wright and approved.

19. YOUTH SHELTERS

South Shropshire District Council has money available for Youth Shelters to help prevent anti- social behaviour and disorder. Cllr. Carroll suggested that maybe some of this money could be used for the playing fields. A wooden gazebo had been incorporated into the scheme and would cost about £3000.

Cllr. Dr Penney proposed that the Youth Service and Community College be approached as to where would be suitable places for youth shelters. Seconded by Cllr. Wright and approved. ACTION TOWN CLERK

20. NEWSLETTER PRINTING

Cllr. Hird has investigated the price of printing the newsletter and found that the Church can photocopy at a cost of 7p per newsletter but it would be two A4 sheets that would need stapling. This would be a saving of £80 per quarter. Cllr Gaffney felt that it was important to have a professional looking publication and a folded A3 sheet looked much better. He offered to investigate alternate places for printing. Cllr. Farr proposed that Cllr. Gaffney investigate further and it is brought to the next meeting. Seconded by

Cllr. Hird and approved. NEXT AGENDA

21. PLAYING FIELD RENT REVIEW.

Cllr. Dr. Penney proposed that all rents for camping on the playing field are increased by 10%. It will now cost £22 for one night and £55 for a weekend. Seconded by Cllr. Wright and approved.

Cllr. Carroll left the room

22. MAYORS ALLOWANCE REVIEW

Cllr. Wright proposed that the Mayors allowance stays the same at £330 as it was substantially increased last year. Seconded by Cllr. Dr. Penney and approved.

Cllr. Dr Penney proposed that the Mayor's telephone allowance stays the same at £200. Seconded by

Cllr. Davidson-Stanley and approved.

Cllr. Carroll returned.

Cllr Carroll explained that it would be easier to set the precept if all rents, wages and allowances were approved at the November or December meeting and come into force from the 1st April. This was proposed by Cllr. Wright, seconded by Cllr. Dr. Penney and approved.

23. RENEWAL OF SUBSCRIPTION TO SALC

Cllr. Wright proposed that the subscription to SALC was renewed. Seconded by Cllr. Dr. Penney and approved.

24. SOCIETY OF LOCAL COUNCIL CLERKS

Cllr. Wright proposed that the Clerks of Council be paid for. Seconded by Cllr. Dr Penney and approved.

25. CLERKS TRAINING

Cllr. Wright proposed that £30 be spent to allow the Clerk to attend two training sessions. Seconded by Cllr. Dr. Penney and approved.

26. INTERNAL AUDIT

The Clerk reported that she had researched other internal auditors. Church Stretton's auditor would charge £200. Worthen and Shelve had a reciprocal arrangement with another parish and another Clerk could not find an internal auditor. Cllr. Dr. Penney proposed that the least expensive was used. Seconded by Cllr. Hird and approved. ACTION TOWN CLERK

27.ACCOUNTS.

Cllr. Dr. Penney proposed that the Clerks salary be paid by standing order but it be listed each month under accounts to be paid. Seconded by Cllr. Morris and approved.

It was proposed by Cllr. Hird that all accounts be accepted. Seconded by Cllr. Gaffney and approved.

28. Report of recent meetings attended by Council representatives.

Cllr. Carroll reported that she has attended a Housing Association meeting. The Vulnerable Adult Support team are sharing an office with the Housing Association at Enterprise House. It is manned five days a week and has been set up as a support group because of demand. It is building a better relationship with the Housing Association about the problems of unsuitable housing.

Cllr. Hird has attended a presentation by the Marches Energy. "Delivering an organisational carbon neutral strategy. This is part of the Bishop's Castle to Active Decarbonisation project. They are doing a voluntary survey in Bishop's Castle to find the emissions of carbon dioxide.

29. Correspondence.

a) Shropshire County Council - Changes to Bishop's Castle Area Bus Services.

Cllr. Wright would like to know if the new bus services remain a public service. He would like the Clerk to write to clarify the situation. ACTION TOWN CLERK

SSDC Kate Bryan - Fortnightly manned skip service

Matthew Green - Farming subsidies

Zurich Municipal Annual Health and safety local council advisory service

South Shropshire District Council - Community engagement, Crime and disorder reduction.

Age Concern - South Shropshire home from hospital service.

Home Office - Changes to the law preventing illegal working.

Quality Parish Initiative - The Parish Charter.

A strategic Action Plan for Bishop's Castle and its Hinterland.

Cllr. Wright proposed the meeting be extended three minutes. Seconded by Cllr. Gaffney and approved.

b) For circulation to be discussed at next meeting.

Consultation on use of second homes Council Tax Revenue.

c) For circulation

Shropshire Hills AONB

Gala lights

West Midlands reorganisation of benches.

Bishop's Castle and Clun community forums - Minutes 23./3/2004

Standards committee

SAPTC minutes

Doorstep greens

West Midlands Regional Assembly - speaking out

Peter Phillips - climate change

NHS - serving your community

The Mayor declared the meeting closed at 10.03 p.m.

Minutes 11th May 2004 - Annual Council Meeting

MINUTES OF THE THIRTY-FIRST ANNUAL MEETING OF THE BISHOP'S CASTLE TOWN COUNCIL HELD ON TUESDAY 11TH MAY 2004 IN THE TOWN HALL AT 8.00 P.M.

PRESENT Councillor J.M. Carroll, Mayor, in the Chair.

Councillors: J. Blundell, S.A. Farr, J. Furber, N. Hird, J.A. Magill, W. J. Morris, K.E.C. Pinches and R.D. Wright.

In attendance: Mrs. J. Ince, Town Clerk.

1. APOLOGIES FOR ABSENCE:

Apologies were received from Cllr. Davidson-Stanley (working), Cllr. Gaffney (working), Cllr. Dr Penney (Wife in hospital)

County Councillor Peter Phillips sent his apologies (Holiday)

2. ELECTION OF MAYOR

Cllr. Wright proposed Cllr. Carroll as Mayor, Cllr. Blundell seconded the proposition. There being no further nominations the Council approved without division that Cllr. Carroll should be Mayor for the ensuing year.

The Mayor was robed and accepted the Chain of Office. Cllr. Carroll took the Oath of Allegiance and signed the Declaration of Acceptance of Office.

3. APPOINTMENT OF MAYOR'S CHAPLAIN

Cllr. Carroll asked the Rev. Paul Collins to be the Mayor's Chaplain for the ensuing year. Rev Collins confirmed his willingness.

4. MAYOR'S SUNDAY

The date of Mayor's Sunday was confirmed as 6th June 2004. The procession will meet at the Town Hall at 10.30 a.m. as usual.

5. ELECTION OF DEPUTY MAYOR

Cllr. Wright proposed Cllr. Magill as Deputy Mayor, seconded by Cllr. Blundell. There being no further nominations the Council approved without division that Cllr. Magill be elected Deputy Mayor for the ensuing year.

6. APPOINTMENT OF CONSORT

The Mayor had pleasure in asking her Husband Stuart Carroll to be her Consort for the ensuing year. He confirmed his willingness.

7. ARRANGEMENTS FOR COUNCIL MEETING FOR THE ENSUING YEAR

Cllr. Magill proposed that there be no change in the frequency of Council meetings and they continue to be held every fourth Tuesday, with the exception of the January meeting which will be held five weeks after the previous meeting. (To avoid the problems of Christmas and New Year closure). All meetings will commence at 8.00 p.m. Additional meetings will be called as deemed necessary by the Mayor. Seconded by Cllr. Morris and approved.

8. TOWN AND COUNTRY PLANNING ACT

There were no plans to be approved.

9. TOWN TWINNING SIGN

The Mayor, Cllr. Carroll proposed that the Council spend up to £350 for a road sign to show the twinning with St Marcel as the funding applied for would not be available in time for the ceremony in June. It was hoped that the Town Twinning Committee would eventually contribute to this expense. Seconded by Cllr. Pinches and approved.

10. THE MAYOR'S ADDRESS

The Mayor addressed the meeting, welcoming everyone and thanking the Council for electing her to this position. She said what a great honour it was to serve the Town.

She mentioned several good things that were happening in the Town. The Parish Plan had moved into the Market Towns Initiative Strategy Partnership. The SPARC project is developing well and she thanked County Councillor Peter Phillips for all his hard work. The Church Barn renovation project was progressing well and she thanked Cllr. Dr Penney for his work in this area. She expressed her sorrow that Belinda Penney is unwell and wished her a speedy recovery. She mentioned the problems with the Public Hall. An extraordinary General Meeting is being called on Thursday 13th May when it will be proposed that the Public Hall is returned to the Council, its Trustees. The Mayor asked as many Councillors as possible to attend this meeting.

The Mayor declared the meeting closed at 8.40 p.m. and invited everyone to join her for light refreshment in the Market Hall.

Minutes 25th May 2004

MINUTES OF THE MEETING OF BISHOP'S CASTLE TOWN COUNCIL HELD IN THE TOWN HALL ON TUESDAY 25th May 2004 AT 8.00 PM.

PRESENT Councillor J.M. Carroll, Mayor, in the Chair.
Councillors: J. Blundell, M. Davidson - Stanley, J. Furber, J.E. Gaffney,
J.A. Magill, W. J. Morris and Dr. G.N.St.J. Penney.
In attendance: Mrs. J. Ince, Town Clerk.
Absent: Cllr. K. Pinches

1. APOLOGIES FOR ABSENCE:
Apologies were received from Cllrs. Farr, Hird and Wright

2. DECLARATION OF INTEREST:

a) Declaration of personal interest:
Cllr. Blundell declared a personal interest in item 8 as he is on the Public Hall Committee.

b) Declaration of prejudicial interest:
Cllr. Gaffney declared a prejudicial interest in item 6d as he is a friend of the applicant.
Cllr. Dr Penney declared a prejudicial interest in item 6c as he lives nearby.

3. MINUTES OF PREVIOUS MEETINGS

a) Minutes of the Council meeting held on Tuesday 27th April 2004, having been circulated, were proposed as a true record by Cllr. Davidson- Stanley with the following corrections. Seconded by Cllr. Dr Penney.
Present: Omit Cllrs Pinches and Blundell.

Item 2a. Cllr Far should read Cllr Farr.
Item 12 should read "explaining they would like a beer barrel with planting around it and a sign."

b) Minutes of the Annual Council meeting held on Tuesday 11th May 2004, having been circulated were proposed as a true record by Cllr. Blundell. Seconded by Cllr. Magill

The Mayor explained that as she had not been able to take the Oath with a bible at the Annual Council Meeting she would do it again at the Church on Mayor's Sunday.

Cllr. Dr Penney explained that he was not happy with the reason for absence being made known to the public, especially when Councillors were on holiday. It was agreed that reason for absence would only be put on the file copy and Councillors copies.

The minutes were approved and signed by the Mayor.

4. MATTERS ARISING

Item 4 relating to item 22b(ii) Cllr. Gaffney explained that he did not attend the meeting as the toilets were taken off the agenda.

Item 14 Street naming - The Wintles. A letter has been received from Living Villages, firstly agreeing to call the road Wintles Road but later suggesting it be called Doctors Road. They still wish to have the name Rees Piece because this was an old field name. Cllr Gaffney proposed that a letter be written to Living Villages saying that the Council wish to stay with the ideas set out in the last letter for Wintles Road and not to use Rees Piece. Seconded by Cllr. Blundell and approved.

ACTION TOWN CLERK

Item 4 relating to item 7 - Kerry Lane Garages. Cllr Dr Penney reported that he had looked at the lights and that they gave reasonable light but one was obscured by an oak tree. Dr Penney proposed that the Clerk write to the Housing Association asking for the tree to be trimmed. Seconded by Cllr. Magill and approved.

ACTION TOWN CLERK

Item 13 - Pavements in Bishop's Castle. The Mayor reported that she is to have a site meeting on 9th June with County Cllr. Phillips and J. Roberts to look at the state of the pavements. NEXT AGENDA

5. MEMBERS OF THE PUBLIC WISHING TO SPEAK:

(a) Mary Jone from the Public Hall Committee.

Mary Jones gave out copies of the accounts. She then explained that the paper work had now been found to show that the Town Council was a Trustee of the Public Hall. The Public Hall Committee are desperately in need of money for improvements to the hall. The running of the hall is economically sound and running to a small profit. All last year's committee members are now to stay in their posts. Cllr. Gaffney asked what was included in miscellaneous. Mary explained that two disco's had been run to raise money but in fact they had run at a loss because of lack of support.

(b) Naomi Price

Naomi Price wished to speak about the planning application 6a. Residents are very unhappy at the way the notices have been displayed as they are not easily visible. Originally Living Villages had requested planning permission for an office but in fact had built a house, (a show house). They now wish for change of use to a residential house.

6. TOWN AND COUNTRY PLANNING ACT:

a) 1/04/15767/F Planning permission (full) Change of use office to dwelling house (delegated matter).

Concept House to rear of 5-7 Castle Green, Bishop's Castle.

Living Villages (BC) Ltd, 5-7 Castle Green.

Cllr. Blundell proposed an objection on the grounds that a resident was not happy in the way the notice has been displayed as it is not easily visible and that originally an office was applied for not a house. It was the condition of the original plans that it should stay an office at least until the development is finished. Seconded by Cllr Davidson - Stanley and approved.

b) 1/04/15772/F Planning Permission (Full) Change of use offices to dwelling house.

5-7 Castle Green, Bishop's Castle.

Living Villages (BC) Ltd. 5- 7 Castle Green.

Cllr. Blundell proposed no objection. Seconded by Cllr. Morris and approved.

Cllr. Dr. Penney left the room.

c) 1/04/15769/F Planning Permission (Full) Erection of 3 No car ports.

The Wintles, Bishop's Castle.

Living Villages (BC) Ltd., 5-7 Castle Green

Cllr. Blundell proposed there be an objection on the grounds that it was encouraging the motor car.

Seconded by Cllr. Magill. An amendment was put by Cllr. Gaffney that there be no objection but that South Shropshire District Council think about the type of development that it originally gave permission for. Also, that the car ports are not in addition to the car parking shown on the original plans. Seconded by Cllr. Furber. The amendment was put to the Council as a substantive motion and approved with one vote against.

Cllr. Dr. Penney returned

Cllr. Gaffney left the room

d) 1/04/15778/F Planning permission (Full) Extension and renovation to Dwelling

The Longhouse, Banks Head, Bishop's Castle.

Mr & Mrs Bucknell, The Longhouse.

Cllr. Morris proposed no objection. Seconded by Cllr. Dr. Penney and approved

Cllr. Gaffney returned.

e) Reports of Planning Applications.

(i) 1/03/15090/F Land adjacent to Fairview Farm, Colebatch, Bishop's Castle.

Erection of a dwelling, formation of vehicular and pedestrian access and installation of septic tank.

An appeal has been made to the Secretary of State.

Cllr. Dr Penney proposed no change to earlier comments. Seconded by Cllr. Blundell and approved.

(ii) 1/04/15537/) Outline Planning permission. Use of land for residential development; demolition of

(existing) outbuildings in curtilage of listed buildings.

23 High Street, Bishop's Castle. Mrs J williams.

Application will be considered at a meeting to be held on Wednesday 26/5/2004 at the Coors Stadium.

(iii)1/04/15456/F & 1/04/15457/LB Erection of (replacement) extension to shop and dwelling.

57 Church Street, Bishop's Castle. Mrs S.M.Davies.

Planning permission and Listed Building Consent granted.

(iv) 1/04/15472/LB Internal alterations to dwelling.

58 Church Street, Bishop's Castle. Mr & Mrs L Greig.

Listed Building Consent Granted.

(v) 1/04/15372/LB Installation of 3 roof lights.

. 2 Welsh Street, Bishop's Castle. H Dartnall & R Pritchard.

Listed Building Consent granted.

(vi) Confirmation of public path order - Diversion of part of Footpath 30 at the Wintles.

Cllr. Morris proposed that a request for up to date plans of the Wintles be made. Seconded by Cllr. Davidson-Stanley and approved. ACTION TOWN CLERK

7. STANDING ORDERS / FINANCIAL REGULATIONS.

The Clerk had asked long serving Councillors if they could remember Standing Orders or Financial regulations being adopted. Cllr. Blundell thought they had been about 12 years ago when Cllr. Dr Penney was Mayor. Cllr. Dr Penney proposed that the 2002 NALC Standing Orders and and Financial Regulations be circulated with a view to adoption at the next meeting. ACTION TOWN CLERK,

NEXT AGENDA

8. PUBLIC HALL

Cllr. Carroll reported that a number of Councillors had attended the Special Meeting of the Public Hall. A Committee has now been formed as all last year's officers have agreed to stand. The conveyance and trust deed papers have been found showing that the Hall was sold to the Town Council by the British Legion in 1982.

Cllr. Blundell proposed that a report be given to the Town Council by the Public Hall Committee in six months time. Seconded by Cllr. Dr. Penney and approved.

Cllr. Blundell said that more volunteers were needed to help the Public Hall, perhaps a piece in the newsletter.

9. COMPLETION OF PROBATIONARY PERIOD BY CLERK

Cllr. Carroll proposed that a working party be set up to look at the completion of probationary period of the Clerk and to consider her hours. The working party to consist of The Mayor, Cllr. Dr. Penney, Cllr. Magill and Cllr. Furber. A meeting to be arranged. Seconded by Cllr. Dr. Penney and approved.

10. TOWN TWINNING

Cllr. Dr. Penney reported that there will be a short signing ceremony in the Town Hall on June 19th at 3.30pm, followed by tea at Lydham Manor. The Mayor, Consort, all Councillors and the Clerk are invited. If they wish to bring a partner a donation of £3.50 is required.

The unveiling ceremony will take place on Sunday 20th at 10.00 after an English Breakfast at the Community College. There will then be a procession to the Church.

11. SAFE BREAKING

Cllr. Blundell reported that he had seen the safe open and there was nothing in it. It is at present locked and no keys can be found. It was agreed that a further effort be made to see if the keys can be found.

12. AFFORDABLE HOUSING - REQUEST TO PURCHASE THE "LAND FOR PEOPLE REPORT". Cllr. Dr Penney said that he may be able to get a copy from the District Council. Cllr. Blundell proposed that if Cllr. Dr. Penney has not been able to obtain a copy in the next two weeks the Clerk is to order one. Seconded by Cllr. Dr. Penney and approved.

13. NEWSLETTER PRINTING

A quote of £110 has been received from SJH Print at Bitterley for 800 copies double sided A3 folded to an A4 newsletter. Cllr. Dr. Penney proposed that the SJH print quote is accepted. Seconded by Cllr. Furber. Cllr. Dr. Penney commented that at 40p per copy the Council were obliged to reduce costs if at all possible.

An amendment was put by Cllr. Blundell, seconded by Cllr. Magill, that the printing should be done locally at the Community College. The amendment was put to the Council and overruled (2 votes for, 5 votes against.) The proposition was then put to the Council and approved with two votes against.

Cllr. Magill proposed that the Shopping and services Guide to Bishop's Castle and the new Bishop's Castle leaflets are delivered with the newsletter. Seconded by Cllr. Dr. Penney and approved.

14. KERRY LANE - STREET SIGN

After some discussion Cllr. Dr. Penney proposed that a Kerry Lane street sign be put on the low wall of the Old Police Station. Seconded by Councillor Davidson - Stanley. An amendment was put by Cllr. Blundell that a sign be put on the edge of the pavement as it would also stop cars parking. The amendment was not seconded. The proposition was put to the Council and approved ACTION TOWN CLERK

15. CROWGATE - LOCKING OF GATE AND CARDBOARD WASTE.

Cllr. Gaffney proposed that a letter be sent to South Shropshire District Council asking for permission to lock the gate at the Crowgate site at night.

Representatives of all those using the site would have a key. Seconded by Cllr. Blundell and approved. ACTION TOWN CLERK

Cllr. Gaffney proposed that a letter be sent to South Shropshire District Council to ask them to liaise with Parry & Evans, the people who man the cardboard waste at Montgomery, to provide a container for cardboard waste at the Crowgate recycling centre. Seconded by Cllr. Blundell and approved.

ACTION TOWN CLERK

16. SECOND HOMES COUNCIL TAX REVENUE

A document on this matter from Richard Loverage had been circulated, also letters from Cllr. Wright and County Cllr. Peter Phillips were read. There was much discussion on this matter and it was generally felt that Street Wardens were not suitable for Bishop's Castle. Also, that the money should not be spent on the SpArC Centre as similar amounts were not being used to support Ludlow Leisure Centre or the Discovery Centre at Craven Arms. Cllr. Furber felt dog wardens and parking wardens could be useful for a short time each week. There was some concern as to how the money would be split up. Cllr. Gaffney proposed that more time was needed before a decision was reached as to how the Town would spend the money. Also, that a letter should be sent to Richard Loverage in reply to the consultation, asking for information as to how the money should be divided, and saying that the Towns should decide how the money should be spent. Seconded by Cllr. Dr. Penney and approved. ACTION TOWN CLERK

17. TOWN CRIER

The Clerk read a report on the activities of the Town Crier. He has requested that his contract be made permanent and that the Council provide PR post cards. These are cards with a picture of the Town and a picture of the Crier and can be given when visiting towns.

Cllr. Dr. Penney proposed that the Town Crier's contract be made permanent. Seconded by Cllr. Morris and approved.

Cllr. Dr. Penney proposed that the Mayor and Deputy could approve the purchase of these cards up to the sum of £200. Seconded by Cllr Blundell and approved.

18. PLAYING FIELDS

The Mayor explained that money needed to be spent to draw up the legal documents that are required by Doorstep Greens for funding the Playing Fields project. These costs can be claimed back.

Cllr. Dr Penney proposed that funding be available for the Mayor and Clerk to visit a Solicitor to have the necessary documents drawn up. Seconded by Cllr. Morris and approved.

19. BUS SHELTER AT THE BOARS HEAD.

Cllr. Furber proposed that the bus shelter approved last year and quoted for is ordered in a dark green. Seconded by Cllr. Magill and approved 4 votes to 3.

ACTION TOWN CLERK

20. MEETING OF THE SIX MARKET TOWNS IN SHROPSHIRE

The Mayor explained that she felt there were several things the District Council liked the Town Council to manage, for example public toilets. This usually gave the ratepayers better value but often the extra funding was not available from the District. The Mayor suggested the Mayor's. Deputies and Clerks of the Six Market Towns meet every two months so that they can lobby the District together. Cllr. Dr Penney proposed that these meetings be set up. Seconded by Cllr. Blundell and approved.

21. Accounts.

(a) Approval of annual accounts

Cllr. Dr. Penney proposed the annual accounts to be a true record but would like the following detail added. Seconded by Cllr. Morris and approved.

(i) The money spent on the Town Hall feasibility study be shown separately as "Town Hall Restoration Survey"

(ii) The grants received for the Town Hall should be listed separately.

(iii) The rise in "Establishment charges" should be explained.

The Clerk agreed to issue Councillors these more detailed accounts in the next meeting.

It was proposed by Cllr Gaffney that the "Accounts to be paid" are accepted. Seconded by Cllr Dr. Penney and approved.

22. Report of recent meetings attended by Council representatives.

Cllr. Dr Penney attended an "Emergency Planning Meeting" and was rather disappointed as he felt it had nothing to do with emergency planning.

23. Correspondence.

a) To be read:-

(i) South Shropshire District Council, Emissions from Ransford Sawmill. The area has been identified as not having any potentially significant air pollution emissions.

(ii) The Community College. Skate boarding facility - They are not allowed to give the sole use of assets to any outside organisation. The facility was always intended to be temporary. Also request for the Council to replace damaged picnic tables as agreed.

(iii) South Shropshire District Council - Land at Oak Meadow. They will put pressure on Day's the Construction Company..

b) To be circulated:

(i) Bishop's Castle & Clun Community Forums, Minutes of Public meeting held on Thursday 29th April 2004.

(ii) South Shropshire Senior Citizens Forum - Forthcoming programme.

(iii) Local Council Review.

(iv) Clerks & Councils Direct

(v) Standards Committee - Minutes of meeting held on 6th April 2004.

(vi) Shropshire and Telford & Wrekin Association of Parish and Town Councils - Draft Constitution.

(vii) Annual report to Parish Councils - Peter Phillips.

The Mayor declared the meeting closed at 10.05p.m.

Minutes 22 June 2004

MINUTES OF THE MEETING OF BISHOP'S CASTLE TOWN COUNCIL HELD IN THE TOWN HALL ON TUESDAY 22nd June 2004 AT 8.00 PM.

PRESENT Councillor J.M. Carroll, Mayor, in the Chair.
Councillors: J. Blundell, M. Davidson - Stanley, S.A. Farr, J. Furber, J.E. Gaffney, N. Hird,
J.A. Magill, Dr. G.N.St.J. Penney, K.E.C. Pinches and R.D. Wright.
In attendance: Mrs. J. Ince, Town Clerk.

1. APOLOGIES FOR ABSENCE:
Apologies were received from Cllr. Morris

2. DECLARATION OF INTEREST:

a) Declaration of personal interest:
Cllr. Furber declared a personal interest in item 6b as the applicant is a close family friend.

b) Declaration of prejudicial interest:
Cllr. Gaffney declared a prejudicial interest in item 6c as it is his planning application.
Cllr. Blundell declared a prejudicial interest in item 18 as he has an invoice to be paid.

3. MINUTES OF PREVIOUS MEETINGS

a) Minutes of the Council meeting held on Tuesday 25th May 2004, having been circulated, were proposed as a true record by Cllr. Gaffney with the following corrections. Seconded by Cllr. Dr Penney.

Item 5a should read Mary Jones.

Item 15 line 5 should read "supply the cardboard waste skip" not "man the cardboard waste skip." Proposed by Cllr.Gaffney, seconded by Cllr. Furber and approved.

Item 16 line 3 should read "Also, it is not appropriate that money should be spent on the SpArC project, after all, similar amounts are not being used to support..." Proposed by Cllr Gaffney, seconded by Cllr. Dr Penney and approved.

The minutes were approved and signed by the Mayor.

4. MATTERS ARISING

(i) Item 12. "Land for People Report" has been purchased and is with Cllr. Gaffney. A letter was read saying that "Land for the People" is assisting in the formation and development of a trust that will build affordable housing at Castle Caerinion near Welshpool. They would like to address the Council to describe how it is progressing and to explore opportunities to create affordable houses in Bishop's Castle.

It was suggested that the report be circulated and Councillors decide at the next meeting if they would like this group to address them. CIRCULATE FOR NEXT AGENDA

Cllr. Wright proposed that a letter be sent to the District Council enquiring about the present situation regarding affordable housing in Bishop's Castle. Seconded by Cllr. Magill and approved.

ACTION TOWN CLERK

(ii) Item 13. The Clerk reported that she thought the standard of printing of the newsletter was good but we had to collect. Cllr. Gaffney went at his own expense but there will have to be another arrangement next time. The Clerk is looking into grant funding for the printing of the newsletter.

Cllr. Davidson-Stanley reported that a resident in the Town was interested in doing the printing.

Cllr. Davidson - Stanley is to ask the resident to contact the Clerk.

(iii) Item 20 The Clerk reported that she had received two replies to the invite to a six Market Towns Meeting.. Ludlow would like to come. Craven Arms were interested but their Council Meeting is the last Tuesday of the month.

(iv) Item 21a - An update of the accounts was given to Councillors.

(v) Item 16. The Mayor, Cllr. Carroll reported that she thought some Councillors may have misunderstood the situation regarding the distribution of the money. Councillors discussed the matter and felt there were conflicting opinions between the consultation document and the view of the District Council.

Cllr. Dr Penney proposed that the document be circulated again and discussed at the next meeting. Seconded by Cllr. Gaffney and approved. CIRCULATE FOR NEXT AGENDA.

5. MEMBERS OF THE PUBLIC WISHING TO SPEAK: none

6. TOWN AND COUNTRY PLANNING ACT:

a) 1/04/15763/LB Listed building consent, renovation work to building.

17 Market Square, Bishop's Castle. Mr A. Barr.

(Returned no objection) - See item 13

b) 1/04/15829/TC Tree works (Conservation area). Felling and other works to trees.

4 Union Street and Oak House, The Square, Bishop's Castle. J. Finlow.

It was felt the plans were very vague. Cllr. Wright proposed no comment as there is not enough information. Seconded by Cllr. Dr Penney and approved.

Cllr. Gaffney left the room.

c) 1/04/15841/F and 1/04/15842/LB Planning permission (Full) and listed building consent. Erection of a (replacement) conservatory. Alterations/renovations to residential/commercial buildings.

37 High Street, Bishop's Castle. Mr J and Mrs D Gaffney.

Cllr. Blundell proposed no objection. Seconded by Cllr. Dr. Penney and approved.

Cllr. Gaffney returned.

d) 1/04/15860/F Planning permission (Full). Erection of 8 no dwellings.

Former Police Station, Kerry Lane, Bishop's Castle. QSV Ltd.

Cllr. Gaffney proposed an objection on the grounds of the poor access and the number of trees to be felled, especially the yew tree. Seconded by Cllr. Blundell and approved. Cllr. Blundell stated that care should be taken with the monkey puzzle tree by the contractors.

e) Any other plans received - none.

f) Reports of Planning Applications.

(i) 1/04/15594/F Planning permission (Full) Formation of 2 x balancing pools.

The Wintles, Bishop's Castle. Living villages.

Application withdrawn, to be resubmitted with a risk assessment.

(ii) 1/03/15170/LB Revision to 1/02/13658/LB to include a hipped roof detail and insertion of window.

The Barn, Chapel Yard, Bishop's Castle. Mr A.S.Lewis.

Listed Building consent granted.

(iii) 1/04/15537/0 and 1/04/15538/LB Use of land for residential development; demolition of (existing) outbuildings in curtilage of listed building.

23 High Street, Bishops Castle, Mrs J Williams.

Outline planning permission and listed building consent granted.

(iv) 1/04/15623/F Erection of a porch, alterations to fenestration and internal alterations to museum, store and workroom.

Former Library, Chapel Yard, Bishop's Castle. House on Crutches Museum Trust.

Planning permission granted.

7. PROVISIONAL MAP OF REGISTERED COMMON LAND AND OPEN COUNTRY.

The Clerk reported that she has a copy of the map in the office. .

8. CLUTTER IN THE TOWN HALL

Cllr. Dr Penney proposed that all the clutter in the downstairs hallway of the Town Hall be destroyed. Seconded by Cllr. Blundell and approved. The Clerk will put up a warning notice and after two weeks destroy. ACTION TOWN CLERK

9. USE OF PLAYING FIELDS BY YOUTH BUS

Cllr. Wright proposed that there be no objection to the Youth Bus using the playing fields on a regular basis but to reapply for permission each June. Seconded by Cllr. Blundell and approved.

ACTION TOWN CLERK

10. PAVEMENTS IN BISHOP'S CASTLE.

Cllr. Carroll reported that she had walked around the Town with Chief Highways Engineer Joe Roberts and Roger Whitehouse looking at the pavements. It was felt paved pavements would be preferable. A plan is to be drawn up for the Town so that when areas are due for repair or renewal, or there is extra money, work can be carried out in accordance with the plan. The Conservation area should look different to the rest of the Town. Mr Roberts will write a report which will be brought back to the Council.

11. PLANTED AREA AROUND THE CAR PARK IN HARLEY JENKINS STREET.

Cllr. Furber proposed that a letter be written to South Shropshire District Council asking them to make improvements in the planted areas around the car park in Harley Jenkins Street. Also to remind them that the Town Council originally requested a bus stop in this area but it was the District that insisted on planted areas. Seconded by Cllr. Blundell and approved. ACTION TOWN CLERK

12. "BEST OF THE MARCHES . COM

As Councillors have had difficulty accessing the web site the document is to be circulated and discussed at the next meeting NEXT AGENDA.

13. PLANNING APPLICATIONS

Cllr. Dr. Penney proposed that planning applications that have to be returned before the next scheduled Council meeting will be looked at by three Councillors and if all three decide it is uncontroversial it will be sent back with no comment. If one Councillor thinks it is controversial than a special meeting will be called.

Seconded by Cllr. Gaffney and approved.

14. ADOPTION OF NALC STANDING ORDERS AND FINANCIAL REGULATIONS.

Copies are to be given to all Councillors to study before the next meeting.

CIRCULATE FOR NEXT AGENDA

15. NOTICES ON CARS REGARDING POOR PARKING.

A sample of a suggested notice was given to all Councillors. Cllr. Blundell asked who would give them out. It was suggested Councillors and the Clerk. Cllr. Dr Penney proposed that a limited number of notices be put on cars parked in the passing places and at the junctions of the Boars Head and Harley Jenkins Street.

The notice will include a tear off slip with the vehicle registration number, the date, time and street. These slips will be put in the Clerks office. The notice will also say that it is at the request of the Town Meeting. Prior to the distribution of slips a press release will be given explaining what is happening.

Seconded by Cllr. Wright and approved. ACTION TOWN CLERK

16. ADOPTION OF A BCTC HEALTH AND SAFETY RISK ASSESSMENT POLICY.

The Mayor, Cllr. Carroll explained that a health and safety risk assessment policy for outdoor contractors is required by the Friends of the Playing Fields for their funding. After some discussion it was decided it would take a while to develop. Cllr. Dr. Penney proposed that the funders be told that we are in the process of adopting a policy. Seconded by Cllr. Magill and approved. The Town Clerk to start work on creating a policy to put to the Council at a later date. ACTION TOWN CLERK

17. LITTER BIN AT THE BMX PARK.

It was proposed by Cllr. Dr Penney? that the litter bin in the possession of Cllr. Blundell be put outside the BMX park providing the District Council will empty it. Seconded by Cllr. Davidson-Stanley and approved. ACTION TOWN CLERK

18. ACCOUNTS: -

The Clerk read the Internal Auditors report. Cllr. Dr. Penney proposed it be accepted. Seconded by Cllr. Blundell and approved.

It was proposed by Cllr. Dr. Penney that all the Accounts are accepted except for Pirelli. This to be paid when all the lights are working properly. Seconded by Cllr. Wright and approved

Cllr. Blundell returned.

19. Report of recent meetings attended by Council representatives.

Cllr. Magill reported that she had attended a meeting of the Waste Less Energy meeting. She distributed a document and asked that the voting card be ticked and returned to her and she will pass on to David Palliser.

20.(a) Correspondence.

(i) South Shropshire Disrict Council- Street Closure for Michaelmas fair.

(ii) Letter of thanks from Margaret Griffiths

(iii) Letter from Tessa Jowell in reply to points made at the Annual Town Meeting.

(iv) Roger Whitehouse - Castle St/ Welsh St

(v) Local Maintenance Highway Plan. - Cllr. Carroll proposed that a letter be sent to Shropshire County Council explaining about the plan in item 10 so that it can be incorporated into the work. Seconded by Cllr. Dr. Penney and approved. ACTION TOWN CLERK

(vi) West Mercia Police Authority. An invitation to send a representative to the meetings of the SSPCCG. Cllr. Blundell has attended these meetings in the past and is willing to continue to do so if the meetings move to each of the six towns. ACTION TOWN CLERK

b) For circulation

(i) Wasteless Society Newsletter

(ii) South Shropshire Arts Advisory Council

The Mayor declared the meeting closed at 9.50 p.m.

Minutes 20 July 2004

MINUTES OF THE MEETING OF BISHOP'S CASTLE TOWN COUNCIL HELD IN THE TOWN HALL ON TUESDAY 20th July 2004 AT 8.00 PM.

PRESENT Councillor J.M. Carroll, Mayor, in the Chair.

Councillors: J. Blundell, J.E. Gaffney, N. Hird, J.A. Magill, W. J. Morris, Dr. G.N.St.J. Penney, and R.D. Wright.

In attendance: Mrs. J. Ince, Town Clerk.

1. APOLOGIES FOR ABSENCE:

Apologies were received from Cllr. Davidson - Stanley , Cllr. Pinches, Cllr Furber (holiday).
Absent - Cllr. Farr.

Cllr. Wright proposed that item 14 follow item 7 to avoid Mr Hughes waiting too long. Seconded by Cllr. Dr. Penney and approved.

2. DECLARATION OF INTEREST:

a) Cllr. Dr. Penney declared a personal interest in item 10 as the bollards are outside his house.

b) Cllr. Blundell declared a prejudicial interest in item 6b as he is working on the property.

3. MINUTES OF PREVIOUS MEETINGS

Minutes of the Council meeting held on Tuesday 22nd June 2004, having been circulated, were proposed as a true record by Cllr.Dr. Penney with the following corrections. Seconded by Cllr. Gaffney.

a) Item 10 line 3 should read "looking at the conservation area" not "looking at pavements."
b) Item 18, line 7 should read "J. Blundell (Town hall lighting) - £120"

The minutes were approved and signed by the Mayor.

4. MATTERS ARISING

Item 11 - A site meeting is to be arranged with Andy Jones of South Shropshire District Council.

Item 17. - South Shropshire District Council is willing to have the bin emptied. Cllr. Blundell reported that the bin is now in place.

Item 4(i) Cllr. Gaffney reported that he has read the "Land for people report" and it is very interesting. Given to the Clerk to circulate and to be put on next agenda. NEXT AGENDA

Item 6f. Cllr Blundell queried why "Dissatisfaction with the Wintles" was not on the Agenda as requested. The Mayor explained that there was not enough information for discussion at present. It will be put on the next agenda. NEXT AGENDA

5.a) MEMBERS OF THE PUBLIC WISHING TO SPEAK.

Mike Ashwell - See item 7

Mike Ashwell spoke about a web cam in Bishop's Castle. First he explained that we now have Broadband in Bishop's Castle brought by satellite. There are 16 paid up subscribers. B.T. Broadband should be in the Town in 6 months time. He showed the Councillors pictures from the web cam in Enterprise House, explaining that people could not be recognised. It is not the same as CCTV. He would like to see a partnership between the Town Council, The Tourism Group and Enterprise House. The cost would be about £500.

b) David Hughes - South Shropshire District Council

Presentation on wheelie bins, item 14.

Mr Hughes gave a power point presentation on "Re-sort" The total recycling solution. Householders would have a grey bin for non recyclable waste, a green bin for recyclable waste and the green boxes for cans and paper. The wheelie bins would be emptied on alternate week. Smaller households may be given smaller bins. This method is working in many areas and encourages people to recycle. There is less waste so can be collected fortnightly so it is cheaper.

6. Town & Country Planning Act:

a) 1/04/15904/TC Tree works (Conservation area).

Felling of 2 no. Norway spruce trees.

Post Office, 74 Church St., Bishop's Castle. Mrs J. Furber.

To be returned by 16/07/04. After consultation with Tree Warden no comment made.

Cllr. Blundell left the room.

b) 1/04/15914/F and 1/04/15915/LB Planning permission (Full) and Listed Building Consent.

Change of use from one dwelling to 2 x dwellings, one to include shop area.

(Revised scheme 1/03/15107/F)

26 High Street, Bishop's Castle. Mr R Nicholas.

Cllr. Wright proposed no objection. Seconded by Cllr. Morris and approved.

Cllr. Blundell returned.

c) Any other plans received. - none

d) Reports of Planning Applications.

(i) 1/04/15778/F Extension and renovation to dwelling.

The Longhouse, 17 Banks Head, Bishop's Castle. Mr & Mrs N Bucknell.

Planning permission granted.

(ii) 1/04/15772/F Change of use offices to dwelling house.

5 - 7 Castle Green, Bishop's Castle. Living Villages (BC) Ltd.

Planning permission granted.

(iii) 1/04/15767/F Change of use, office to dwelling house.

Concept House to rear of 5 - 7 Castle Green, Bishop's Castle. Living Villages (BC) Ltd.

Planning permission granted.

(iv) 1/04/15829/TC Felling and other work to trees.

4 Union St and 8 Union St, Bishop's Castle. J.Finlow.

Consent granted.

(v) 1/04/15769/FErection of 3 no car ports,

The Wintles Bishop's Castle. Living Villages (BC) Ltd.

Planning permission granted.

7. WEB CAM IN TOWN CENTRE.

Mr Ashwell gave the following answers to questions.

a) He suggested the Council contribute £200.

b) It is good publicity for tourism and trade.

c) Each picture overwrites the last.

d) Faces are impossible to identify.

e) It probably could not go on the Town Hall because of Heritage issues.

f) Must be located close to a Broadband connection.

g) The cameras are very durable. Their indoor one has been in place for five years.

h) No ongoing maintenance costs.

i) It does not have to be on 24/7

Cllr. Blundell proposed that agreement is given in principal for a sum of £200 but residents should be consulted and the press involved to find out residents

opinions. To be brought back to Council next meeting. Seconded by Cllr. Wright and approved with one vote against. ACTION TOWN CLERK

8. SECOND HOMES COUNCIL TAX REVENUE.

A letter was read from Peter Phillips explaining that the District Council had approved the LSP's recommendations.

No discussion took place as the District Council had already approved the allocation of the money and Bishop's Castle Town Councils original comments stand. Cllr.

Carroll reported that she had been at a meeting of the Bishop's Castle Marches Partnership. It has been allocated £23,000 per year for three years. A steering

committee is to be formed which should reflect the geography of the area. Parish Councils are to be asked to nominate one representative and District and County

Councillors will be ex-officio, ie. non voting members.

It was therefore felt there was nothing to discuss.

9. ANTI-SOCIAL BEHAVIOUR IN THE AUCTION YARD.

Cllr. Blundell reported that there were cider cans and a general mess in the auction yard and that young people had to be moved on by the Police. After a general

discussion of the problems in the auction yard Cllr. Wright proposed that the Police be invited to address the next meeting to explain how the Town Council can

best help. Seconded by Cllr. Dr. Penney and approved. ACTION TOWN CLERK

10. BOLLARDS IN THE TOWN CENTRE

Cllr. Dr Penney reported that the bollards in Welsh Street were a great improvement. It was generally felt that no more were needed. Cllr. Blundell requested that if

bollards are put in another area, Residents are informed first. Cllr. Morris requested that a letter be written to the owners of the Moat House asking them to trim

the lavender.

11. BEST OF THE MARCHES.COM

After some discussion on the matter it was felt by most Councillors that Best of the Marches. Com would be a disastrous move for Bishop's Castle. It was therefore

felt that nothing should be done at present as encouragement should not be given.

12. PAYPHONE IN KERRY LANE

B.T has stated their intention of removing the telephone box in Kerry Lane. Cllr. Blundell proposed that a letter be sent to B.T. encouraging them to keep it, using

unbreakable glass. Seconded by Cllr. Dr. Penney and approved. ACTION TOWN CLERK

13. ADOPTION OF NALC STANDING ORDERS AND FINANCIAL REGULATIONS.

Cllr. Dr. Penney proposed that this item be left to the next meeting due to shortage of time. Suggestions of changes will be circulated with the next agenda.

Seconded by Cllr. Hird and approved.

ACTION TOWN CLERK

14. WHEELIE BINS

A letter was read from Margot Daniels, Civic Society asking Council to oppose wheelie bins.

The following points were made during the discussion..

a) The only place for the bins in some areas is on the pavement which will ruin our conservation area.

b) Unfit or infirm people could still have back door collection. (Probably need recommendation from doctor.)

c) The disadvantages were not mentioned in the presentation.

d) The green waste and kitchen waste would rot and smell after two weeks.

e) Would the green waste leak from the vehicle as it had done in the past.

f) The press statement says there will be public consultation. How will this happen?

g) The High Street is a steep hill and bins may find themselves at the bottom.

Cllr. Wright proposed a letter be sent to South Shropshire District Council expressing the Town Council's concerns and asking how it plans to consult. Seconded by

Cllr. Blundell and approved.

ACTION TOWN CLERK.

15. BISHOP'S CASTLE MARCHES PARTNERSHIP.

This has been covered under item 8

16. LAMAS FAIR FESTIVAL

Request for the use of the Old Market Place and Playing Fields.

Cllr. Magill proposed that there be no objection providing work on the playing fields has not started and they use their own insurance. Seconded by Cllr. Blundell

and approved. ACTION TOWN CLERK

17. AGE CONCERN

Age Concern has sent a request for a person to be a Parish Link. Cllr. Dr. Penney proposed this request be put in the next newsletter. Seconded by Cllr. Wright and

approved. ACTION TOWN CLERK

19. ACCOUNTS:

It was proposed by Cllr Blundell that the Accounts are all accepted. Seconded by Cllr Hird and approved.

20. REPORT OF RECENT MEETINGS ATTENDED BY COUNCIL REPRESENTATIVES.

Cllr. Carroll reported on a meeting of E.S.W.S. They are applying for grants to run three new services. Business Ideas Service, Starting in Business service and a

youth strategy service to help the teenage population.

Cllr. Carroll reported on a Forum meeting. Professor Ray Pahl had introduced his report on the voluntary organisations in S.W.Shropshire. Altogether they have an

annual budget of 6.5 million. One in three people are acting on a committee. The Forum will now meet less in Bishop's Castle with the implications that the Town

Council may have to host more discussions with public interest.

21.a) CORRESPONDANCE.

i) Days - Oak Meadow - work in progress

ii) South Shropshire District Council. - Seminar - Destination Management

Partnership for Shropshire.

iii) Government office for the West Midlands - Objective 2 European funding for the

Town Hall

iv) South Shropshire Housing Association - Trees at Kerry Green.

v) Shropshire County Council - Road markings at Castle Green

(vi) Twinning Committee (Possibly next Agenda)

b) For circulation

i) Shropshire Association of Draft Street Lighting Policy.

ii) Shropshire Association of Parish and Town Councils. - Minutes of meeting on

19th April 2004.

iii) Standards Committee Agenda 6th July and Minutes 20th May.

The Mayor declared the meeting closed at 9.55 p.m.

Minutes 03 August 2004

MINUTES OF A SPECIAL MEETING HELD BY BISHOP'S CASTLE TOWN COUNCIL IN THE TOWN HALL ON TUESDAY 3rd AUGUST AT 8.00 PM.

PRESENT Councillor J.M. Carroll, Mayor, in the Chair.

Councillors: J. L. V. Blundell, M. Davidson - Stanley, S.A. Farr, J.Furber, N. Hird, J. A. Magill, Dr. G. N. St. J. Penney, K. E. C. Pinches and R.D. Wright.

In attendance: Mrs J. Ince, Town Clerk.

1. APOLOGIES FOR ABSENCE:

Cllr Morris sent apologies.

Absent. Cllr. J. E. Gaffney

2. DECLARATION OF INTEREST:

a) Declaration of personal interest:

There were no declarations of personal interest.

b) Declaration of prejudicial interest:

Cllr. Furber declared a prejudicial interest in item 3a as her husband is in the motor trade in the Town.

3. Town & Country Planning Act:

Cllr. Furber left the room.

a) 1/04/15991/F Planning permission (Full). Change of use, Motorcycle Repair Garage to Retail Tyre Sales and fitting.

Unit 9, Challenge Court, Love Lane industrial Estate, Bishop's Castle. Mr. R Fenwick.

Cllr. Wright proposed an objection on the grounds that the site is inappropriate for a retail outlet. The noise level would be greater than at present and the signs that this type of Company would need on the main road would be inappropriate. It would damage the five garages operating at present in the Town.

Seconded by Cllr. Hird and approved.

Cllr. Furber returned.

b) 1/04/15998/ Tree Works (TPO). Works to Horse Chestnut tree.

The Chestnuts, Bank Gardens, adjacent to 4 High Street, Bishop's Castle. Mr. T. Owen.

Cllr. Davidson - Stanley proposed no objection as long as the work is done with care as it is a prominent tree in the Town. The Council would like a person from South Shropshire District Council to be present to oversee. Seconded by Cllr. Wright and approved.

c) ML2004/15980/SS Erection of electrical control kiosk and creation of an access in connection with the proposed underground sewage pumping station.

Bishop's Castle Business Park, Lydbury Road, Bishop's Castle. Severn Trent Water Ltd.

Cllr. Blundell proposed no objection. Seconded by Cllr. Furber and approved.

4. Signing of agreement with the Friends of the Bishop's Castle Playing Fields. (Not on the agenda.)

The agreement was read to the Council Members. Members were then happy for the document to be signed as had been previously agreed. The document was signed by the Mayor and Clerk, witnessed by members of the Council. It was then stamped with the Town Council seal.

Cllr. Carroll asked if anyone had any objections to Mike Pugh speaking at the next meeting about the bike track. No one objected.

The Mayor closed the meeting at 8.40 p.m.

Minutes 17 August 2004

MINUTES OF THE MEETING OF BISHOP'S CASTLE TOWN COUNCIL HELD IN THE TOWN HALL ON TUESDAY 17th AUGUST 2004 AT 8.00 PM.

PRESENT Councillor J.M. Carroll, Mayor, in the Chair.

Councillors: J. Blundell, S.A. Farr, J. Furber, J.E. Gaffney, N. Hird, J.A. Magill, W. J. Morris, Dr. G.N.St.J. Penney, K.E.C. Pinches and R.D. Wright.
In attendance: Mrs. J. Ince, Town Clerk.

1. APOLOGIES FOR ABSENCE:

Apologies were received from Cllr. Davidson-Stanley

2. DECLARATION OF INTEREST:

a) Declaration of personal interest:

Cllr. Hird declared a personal interest in item 7a as Mr Pugh is involved with Wasteless Society with Cllr. Hird.
Cllr. Dr Penney declared a personal interest in item 16 as he is on the Twinning Committee.

b) Declaration of prejudicial interest:

Cllr. Magill declared a prejudicial interest in item 7a (Family member.)
Cllr. Blundell declared a prejudicial interest in item 7a (Family member)

3. MINUTES OF PREVIOUS MEETINGS

a) Minutes of the Council meeting held on Tuesday 20th July 2004 having been circulated, were proposed as a true record by Cllr. Blundell and seconded by Cllr. Wright.
Minutes of the Special Council meeting held on Tuesday 3rd August 2004 having been circulated, were proposed as a true record by Cllr. Blundell and seconded by Cllr. Furber.
The minutes were approved and signed by the Mayor.

4. MATTERS ARISING

Matters arising from the meeting held on Tuesday 20th July.
Item 12 - The Clerk has received a letter from B.T. of acknowledgement. Cllr. Dr. Penney suggested a copy of the letter be kept and sent again at regular intervals.
Item 9 - The Clerk has written to local Police but has received no reply.
Item 16. Lammass Fair. A letter from John and Andrea Jones has been received . The reply sent by the Mayor was read out.
Matters arising from the meeting held on Tuesday 3rd August.
Item 3a. There is to be a planning meeting on 18/8/04 in Ludlow. Cllr. Dr Penney is to attend. His main objection will be the noise level.

5. MEMBERS OF THE PUBLIC WISHING TO SPEAK: none

6. MIKE PUGH TO SPEAK ABOUT THE BIKE TRACK.

Mike Pugh talked about the achievement of completing the bike track. It was an example of how the Town Council and Young People had worked together to get things done. He showed photographs of the work in progress and the finished track. He explained the different type of funding involved and how much of the cost had been in volunteer hours. He would like to invite the High Sheriff of Shropshire, Mr Humphrey Salwey to officially open the track.

7. TOWN & COUNTRY PLANNING ACT:

Cllr. Blundell and Cllr. Magill left the room.

a) 1/04/15956/F Planning permission (Full) Change of use - ground floor from retail to residential.
44 Church Street, Bishop's Castle. Mr and Mrs Pugh.

Cllr. Dr. Penney proposed no objection. Seconded by Cllr. Wright and approved.
Cllr. Blundell and Cllr. Magill returned.

b) Any other plans received. - none

c) Reports of Planning Applications.

(i) 1/04/15842/LB Erection of a (replacement) conservatory. Alterations/renovations to residential/commercial building.
37 High Street, Bishop's Castle. Mr & Mrs D Gaffney.
Planning permission and listed building consent granted.

(ii) 1/04/15904/TC Felling of 2 no. Norway Spruce trees.
Post Office, 74 Church Street, Bishop's Castle. Mrs J. Furber.
Consent granted.

(iii) 1/04/15763/LB Renovation work to building.
17 Market Square, Bishop's Castle. Mr. A Barr.
Listed Building Consent Granted.

8. BIKE TRACK

Cllr. Dr. Penney proposed that Mr Salwey be asked to officially open the track. The event to be kept low key with Town Councillors, Youth Service, Volunteers and anyone who has donated materials to be invited. Seconded by Cllr. Blundell and approved. It was suggested Mike Pugh liaise with Mr Salwey to arrange a date at the end of September, beginning of October.

Cllr. Hird proposed that a letter be sent to the District Council asking if part of the bike track could be used as a skate board park. It would involve putting tarmac over a small area. Seconded by Cllr. Dr. Penney and approved. Cllr. Hird will approach District Councillor Heather to Kidd to ask for her support.

Cllr. Gaffney proposed that Item 12 be brought forward before item 10. Seconded by Cllr. Wright and approved.

9. DISSATISFACTION WITH THE WINTLES

Bob Tomlinson was present to answer Councillors questions.

Cllr. Dr. Penney asked who was responsible for the rough piece of road in Welsh St. Mr Tomlinson replied that it came about by a chain of events which involved Day's. It was not Living Villages responsibility.

Cllr. Blundell asked why people were living in the houses before the through road was completed.

Mr Tomlinson replied that they cannot use the road until the junction is complete as it is unsafe. The junction cannot be completed until the electricity pole is removed. The problem was with Aquila who has not yet removed the pole. Mr Tomlinson was asked who has to pay for this work. He replied that it was Living Villages.

Cllr. Morris asked if there could be some advice at the junction of the Wintles Road with Welsh Street as to who had right of way. Also an improvement in road surface. Mr Tomlinson said a temporary situation could be looked for.

Cllr. Blundell asked if some signposts giving directions to the Wintles and house numbers could be put in place as people could not find the Wintles. Mr Tomlinson said this could be done.

Cllr. Blundell queried the situation that the original idea of the Wintles was to encourage people to walk so why had there been applications for car ports. Mr Tomlinson replied that people will still have cars and need somewhere to park them. A car sharing scheme was planned.

Cllr. Gaffney asked if Living Villages had any proposals to encourage people to walk. Mr Tomlinson replied that there were gravelled footpaths leading towards Town and a public open space area. Cllr. Gaffney suggested signposts letting other residents in Bishop's Castle know they could use this open space area.

Cllr. Furber asked if the houses would remain on the market although Living Villages was in breach of one of the planning clauses. Mr Tomlinson did not reply.

Cllr. Carroll asked if the foul sewerage went into the Welsh St sewers. Mr Tomlinson said it did. She then asked where the pools ran into. Mr Tomlinson replied that they trickle fed into the Oak Meadow brook. There has been some planting around the pools to make them look more attractive.

Cllr. Gaffney asked if there was an agreement regarding the electricity pole with Aquila in the initial planning. Mr Tomlinson said there was a contract with these people which was enforceable but it would be time consuming and very expensive.

Mr Tomlinson was thanked by the Mayor, to which he replied that he hoped there would be more dialogue in the future about what is happening. This was agreed to be a good idea by Councillors.

10. STREET SIGN FOR MONTGOMERY ROAD

Cllr Magill proposed that the County Council be approached for a street sign at the bottom of Montgomery Road. Seconded by Cllr. Wright and approved.

11. GREEN WASTE BAGS

Cllr. Magill proposed that resident be encouraged to take unused green waste bags to the charity shop where they can be collected for a donation. This was suggested by Ruth Richards at South Shropshire District Council. A poster will be put on the notice board and a press release given to the Journal.

Seconded by Cllr. Hird and approved.

Cllr. Hird proposed that a letter be sent to the District Council to ask them to use bio-degradable green sacks. It is understood this would be at no extra cost to the District Council. Seconded by Cllr. Dr Penney and approved.

12. PLAYING FIELDS - REGULAR MEETINGS WITH THE FRIENDS.

David Leopold and Harriet Carty were present to arrange regular meetings with the Town Council and the Friends of the Playing Fields. It was agreed to have fortnightly meetings with the Friends in accordance with the joint agreement, at the Town Hall unless a visit to the playing fields was required. The first meeting to be on Tuesday 31st August at 7.30pm.

The lopping of a tree at the bottom of the playing field was discussed. Cllr. Carroll proposed that it is looked at during the next site meeting. Seconded by Cllr. Pinches and approved.

13. LAND FOR PEOPLE

Cllr. Dr Penney proposed that these people be invited to speak at the next meeting on the building of affordable houses. It was suggested they came at 9.00p.m. after the bulk of the business has been completed. Seconded by Cllr. Wright and approved.

14. NEW STREET - WIDTH RESTRICTION AND DRAINS

Cllr. Furber proposed that a letter be sent to the County Council asking for a width warning notice for large vehicles to be put on New Street. Seconded by Cllr. Wright and approved.

Cllr. Furber proposed that a letter be written to Severn Trent asking them to repair the drain and the bottom of New Street by Enterprise House. Seconded by Cllr. Blundell and approved.

15. TOWN ENHANCEMENT

Cllr. Carroll reported that funding had been secured for the Town Enhancement. She asked for a working party to join the County Council in deciding where the barrels are to go. Cllr. Carroll proposed a working party of Cllrs. Carroll, Blundell, Magill, Pinches, and Furber, also two members of the Tourism Group.

Seconded by Cllr. Gaffney and approved.

Cllr. Wright proposed that the Mayor and Deputy be delegated powers to make a decision as to their placing. Seconded by Cllr. Morris and approved.

It was suggested there be a mass bulb planting on the weekend of 25th September or 2nd October. Cllr Carroll reported that hanging baskets will be purchased. Cllr. Dr Penney proposed that it be advertised that local business people could hang them outside their shops and they would be distributed on a first come first serve basis.

16. TOWN TWINNING

A letter was read from the Town Twinning Committee requesting that the pictures and key be displayed and that the Twinning sign be moved. The Clerk was asked to write to the Twinning Committee inviting them to join a working party with a representative from the County Council to decide where the four signs should go.

17. WORKING PARTY - PICTURES IN TOWN HALL AND KEY.

It was agreed a working party consisting of Cllrs. Gaffney, Magill, Dr Penney and the Clerk would hang the pictures given by St Marcel and some of the pictures that have been restored.

It was proposed by Cllr Dr. Penney that up to £50 be spent to have an oak box with a triplex front made to display the key. Seconded by Cllr. Gaffney and approved. Please give names of people who could make this to the Clerk.

18. WEB CAM IN BISHOP'S CASTLE

After some discussion Cllr. Dr Penney proposed that this was given more publicity and brought to the next meeting, seconded by Cllr. Morris. An amendment was put by Cllr Wright, seconded by Cllr. Blundell that a decision be made tonight. The amendment was put to the Council and overruled (5 votes for, 6 votes against).

The proposition was then put to the Council and approved with seven votes in favour.

19. LIGHTS IN HARLEY JENKINS STREET AND UNION STREET

A working party was agreed of Cllr. Carroll, Furber, Dr. Penney, Magill and Morris with Cllr. Blundell in an advisory role. Suggestions to be brought back to the next meeting, after which residents will be consulted.

20. BUSES IN TOWN

Shropshire County Council had suggested that buses do not come into Town but turn at the College and by the Doctors. Cllr Wright proposed that a letter be sent objecting to this suggestion and reminding the County Council that a lot of the problem was caused by the confusion at Tuffins and this should be solved first. It would be helpful to mark the bus stop area on the road. Also to remind the County Council that the reason they gave for buses not going into Union Street was the danger of reversing. This would be a problem, at the Community College and by the Doctors. Seconded by Cllr. Blundell and approved.

21. MAYORS HAT

Cllr. Dr Penney proposed that the Mayor look for a design of a hat more suitable to a lady Mayor. When she has found something suitable she will consult Council again. Seconded by Cllr. Pinches and approved.

22. ADOPTION OF STANDING ORDERS AND FINANCIAL REGULATIONS

Cllr. Dr Penney proposed that the draft additions of Standing Orders and financial regulations be approved with the suggested changes and additions circulated with the exception of those listed below. Seconded by Cllr. Hird and approved.

Standing orders:-

Delete page 18 - 15e - Proposed by Cllr. Dr. Penney, seconded by Cllr. Blundell and approved.

Delete page 18 15f - Proposed by Cllr. Blundell, seconded by Cllr. Dr Penney and approved.

Delete page 29 - 75 - Proposed by Cllr. Dr Penney, seconded by Cllr. Wright and approved.

Delete Page 29 - 76 - Proposed by Cllr. Wright, seconded by Cllr. Hird and approved.

Cllr. Wright proposed that the the word regularly mean annually. Seconded by Cllr. Dr. Penney and approved.

23. PARKING TICKETS.

Cllr. Gaffney proposed that tickets can also be put on vehicles outside Autolyucus and overhanging the steps in Market square. Seconded by Cllr. Dr Penney and approved.

Cllr Blundell proposed any other areas be brought to future meetings. He asked the Clerk for a list of areas approved to date. Seconded by Cllr. Wright and approved.

Cllr Blundell proposed that the number of tickets needed before a letter is written be reviewed one month after the notices are first given out. Seconded by Cllr. Wright and approved.

24. TOWN HALL RESTORATION

Heritage Lottery funding have notified the Council that funding will be refused. They suggest the project is withdrawn in its current form and resubmitted. Cllr Carroll proposed that this action is taken. Seconded by Cllr. Blundell and approved.

25. TOWN HALL TOILETS

Graham Biggs has advised the Council that the Town Hall toilets will not be closed until the facilities at the Auction Yard car park have been upgraded. The target date for this is mid summer next year. The District Council will offer the freehold of the Town Hall toilets to the Town Council with no capital or revenue contribution. Cllr. Blundell proposed this be discussed at the next meeting. Seconded by Cllr. Morris and approved.

26. ELECTORAL ROLL-

Councillors were asked to notify the Clerk of any new houses or streets that need to be put on the new electoral roll.

Cllr. Wright proposed the meeting be extended by five minutes.

27. ACCOUNTS

In addition to the Accounts listed on the Agenda the following invoices have been received.

It was proposed by Cllr Wright that the Accounts be all accepted. Seconded by Cllr Dr. Penney and approved.

28. REPORT OF RECENT MEETINGS ATTENDED BY COUNCIL REPRESENTATIVES.

None

29. CORRESPONDANCE

a) Letter from Robin Nicholas was read out and discussed with no resolution.

Cllr. Wright proposed the rest of the agenda be adjourned to the next meeting. Seconded by Cllr. Blundell and approved.

The Mayor declared the meeting closed at 10.15 p.m..

Minutes 14 September 2004

MINUTES OF THE MEETING OF BISHOP'S CASTLE TOWN COUNCIL HELD IN THE TOWN HALL ON TUESDAY 14th SEPTEMBER 2004 AT 8.00 PM.

PRESENT Councillor J.M. Carroll, Mayor, in the Chair.
Councillors: J. Blundell, S.A. Farr, J. Furber, J.E. Gaffney, W. J. Morris,
Dr. G.N.St.J. Penney, K.E.C. Pinches and R.D. Wright.
In attendance: Mrs. J. Ince, Town Clerk.

1. APOLOGIES FOR ABSENCE:

Apologies were received from Cllr. M. Davidson-Stanley, Cllr. N. Hird, Cllr. Magill

2. DECLARATION OF INTEREST:

a) Declaration of personal interest:

Cllr. Gaffney declared a personal interest in item 6a (Friend)

b) Declaration of prejudicial interest:

Cllr. Dr Penney declared a prejudicial interest in item 13 (Trustee of an adjacent property.)
Cllr. Blundell declared a prejudicial interest in item 6a (Step-Father) and item 12 (Council lighting contractor).

3. MINUTES OF PREVIOUS MEETINGS

a) Minutes of the Council meeting held on Tuesday 17th August 2004, having been circulated, were proposed as a true record by Cllr. Wright. Seconded by Cllr. Furber.

The minutes were approved and signed by the Mayor.

4. MATTERS ARISING

Item 8 - Letter from Mr Biggs, South Shropshire District Council read out saying the bike track area is not suitable for a skate park. Cllr. Blundell proposed that the idea be explored further with more pressure put on the District Council. Seconded by Cllr. Farr and approved. To be raised when the Mayor and Clerk have a meeting with Mr Biggs.

Item 11 - David Hughes reply from South Shropshire District Council read out. Biodegradable bags are too costly. Cllr. Blundell proposed this item to be put on the next agenda when Councillor Hird is present. Seconded by Cllr. Dr Penney and approved. NEXT AGENDA

Item 14 - Letter read from Ian Martin, Shropshire County Council. He is dealing with the drain and the overgrown footpath between the A488 and the Doctors surgery. The overgrown trees by the Auction Yard are owned by B.T. and Mr Martin is contacting them to have the trees trimmed.

Item 17 - The pictures have been put up in the Town Hall and are to be labeled by the Clerk

5. MEMBERS OF THE PUBLIC WISHING TO SPEAK: none

6. TOWN AND COUNTRY PLANNING ACT:

a) FP17 Change of route across the Community College.

Cllr. Gaffney proposed no objection. Seconded by Cllr. Dr. Penney and approved.

Cllr. Blundell left the room.

b) 1/04/16163/F and 1/04/16164/LB Planning Permission (Full) and Listed building consent.

Change of use of brewery to restaurant: relocation of brewery to adjacent sheds (to be renovated): Erection of an extension to provide toilet facilities and internal and external alterations to building.

Six Bells, Church St, Bishop's Castle. N & C.L. Richards.

Cllr. Wright proposed no objection. Seconded by Cllr. Furber and approved.

Cllr. Blundell returned.

c) Reports of Planning Applications.

(i) 1/04/15914/F and 1/04/15915/LB Change of use of one dwelling to 2 x dwelling, one to include shop area. (Revised scheme 1/03/15107/F)

26 High Street, Mr. R. Nicholas.

Planning permission granted and listed building consent granted.

(ii) 1/04/15998/TP Works to Horse Chestnut Tree.

The Chestnuts, Bank Gardens, adjacent to 4 High Street, Bishop's Castle. Mr T. Owen.

Consent granted.

(iii) 1/04/15991/F Planning Permission (Full) Change of use motorcycle repair garage to retail tyre sales and fitting.

Unit 9, Challenge Court, Love Lane Industrial Estate. Mr R, Fenwick

Planning meeting on Wednesday 15/9/04 at the Coors Stadium.

7. WEB CAM

Cllr. Blundell proposed £200 be given towards the web cam as stated in the resolution passed at the meeting on Tuesday 20th July 2004, as there were no serious concerns reported to the Clerk. The situation is to be monitored as the web cam can be withdrawn or switched off if it causes problems. Seconded by Cllr. Wright

and approved.

ACTION TOWN CLERK

8. LIGHTS ON OAK MEADOW FOOTPATH

Cllr. Dr. Penney proposed that the lights being taken down are salvaged and re-used where possible. The price of installation to be investigated. Seconded by Cllr. Pinches and approved.

ACTION TOWN CLERK

Cllr. Blundell reported that a light at the top of Kerry Lane had been broken by B.T. Cllr. Blundell proposed the Clerk write to B.T. to claim the cost of repair.

Seconded by Cllr. Dr. Penney and approved.

ACTION TOWN CLERK

9.GARDEN AREAS HARLEY JENKINS STREET CAR PARK AND AUCTION YARD.

The Mayor and Clerk met ith Andy Jones (South Shropshire District Council) to discuss the poor state of the planted areas. Mr Jones has a limited budget but he

will try to get some more interesting shrubs planted and plant spring bulbs. He hopes to plant small trees between the Auction Yard and Station Street.

10. NALC RECOMMENDED RATES FOR CLERKS.

Cllr. Dr. Penney proposed that the Clerks hourly rate be increased in line with NALC recommendations, back dated to April. Seconded by Cllr. Gaffney and

approved.

11. TOWN HALL TOILETS

The taking over of the Town Hall toilets was discussed. Cllr. Dr Penney proposed that the Town Council were interested but will discuss further after the meetings with the Heritage Lottery people and Tina Healey at South Shropshire Voluntary Action but they do not wish to inherit current faults. Eg) The flooding in the gents

and the leaking overflow in the ladies. A letter to be sent to Andy Jones at South Shropshire District Council. Seconded by Cllr. Blundell and approved. ACTION

TOWN CLERK

12.NEW STREET LIGHTING

Cllr. Dr. Penney proposed that Residents in Union St and Harley Jenkins Street are sent a letter and a copy of the lighting scheme plan and asked to comment to

the Clerk if they are unhappy with it. For Kerry Lane and Grange Road a residents meeting is to be called at the Community Hall. Seconded by Cllr. Pinches and

approved ACTION TOWN CLERK

13.FOOTPATH BETWEEN CASTLE GREEN AND BULL STREET.

Mrs Roberts has shown concern regarding the overhanging hedges and slippery nature of the path. Cllr. Blundell proposed that residents be approach and asked to

trim their hedges and that weed killing of the path is organised. ACTION TOWN CLERK

14. MEETINGS WITH FRIENDS OF THE PLAYING FIELDS

Cllr. Gaffney proposed that the resolution made last meeting be changed to "The Town Council Working Party and Friends of the Playing Fields meet by mutual

agreement, dates and places to be fixed, at least every four weeks starting in September 2004. (See attached Special Resolution). Seconded by Cllr. Blundell and

approved.

15. BISHOP'S CASTLE MARCHES PARTNERSHIP

Cllr. Dr. Penney nominated Grant Perry as Bishop's Castle representative for the Bishop's Castle Marches Partnership. Seconded by Cllr. Farr and approved.

ACTION TOWN CLERK

16. YOUTH SHELTERS

Irene Stelfox, Youth Worker, has offered to attend the next meeting to discuss Youth Shelters. Cllr. Wright proposed Ms Stelfox be invited to the next meeting to

discuss Youth matters generally, but particularly Youth Shelters and Skate Board Park. Seconded by Cllr. Dr. Penney and approved. ACTION TOWN CLERK

17. NOTICE BOARD FOR PICTURES

Cllr. Gaffney proposed that a cork notice board be purchased (max £15) and hung in the entrance hall to display photographs of Town Council events. Seconded by

Cllr. Morris and approved.

ACTION TOWN CLERK

18. ROBIN NICHOLAS - PARKING

The reply sent to Mr Nicholas by the Clerk and Mayor was read out.

19.LATE NIGHT NOISE IN THE PLAYING FIELD

In the absence of Cllr. Magill to be discussed at the next meeting. NEXT AGENDA

20. Accounts. -

In addition to the Accounts listed on the Agenda the following invoices have been received.

Npower - Playing fields - £23.73

It was proposed by Cllr. Blundell that the Accounts are all accepted. Seconded by Cllr. Dr. Penney and approved.

21. Report of recent meetings attended by Council representatives.

Cllr. Carroll reported that Cllr. Davidson Stanley had attended a meeting of the Housing Association. She will report back next meeting.

Cllr. Wright proposed that the meeting be ajourned for Jonathan Brown's presentation on Land for people at 9.00 p.m Seconded by Cllr. Morris and approved.

The meeting was resumed at 9.30 p.m.

22. Correspondence.

(i) Review of High Cost Bus Services. Cuts in service 748 Some discussion took place and it was generally felt that this was contrary to all local strategies. Cllr. Dr

Penney proposed that letters be sent to the Community, Safety, Accessibility and Equalities Policy Panel, The Bishop's Castle Marches Partnership and Mr Wastling

at Shropshire County Council strongly supporting bus services for rural communities. Seconded by Cllr. Wright and approved.

(ii) Letter from Rachael Evans regarding traffic congestion by Tuffins - Cllr. Gaffney proposed that a reply be sent to Rachael Evans explaining the resolution taken

at the last meeting regarding the road markings for the bus stops and the access to Tuffins. Also the Clerk to to check the Planning application from Tuffins

regarding parking areas. If Tuffins are in breach of planning then the Clerk to write to them. Also to ask the County Council to put hatching on the pavements

outside Tuffins. Seconded by Cllr. Dr. Penney and approved.

(iii) South Shropshire District Council - Planning application 5-7 Castle Green. Dyanne Humphreys explained why the Council objections to these plans were not

taken into account.

(iv) Changes in Licensing laws. - To be circulated.

(v) Havana Taverns - Certificate of Service - The Three Tuns.

(vi) Shropshire County Council - Bishop's Castle and Clun Local Meeting.

Councillors were invited to the Local Meeting at the Community College on Tuesday 5th October. Cllr. Carroll said she was unable to attend. It was suggested the

Deputy might attend.

b) For circulation

(i) Standards Committee - Minutes of meeting Tuesday 6th July 2004/

(ii) Minutes of Meeting of Representatives of the Six Market Towns in South

Shropshire.

(iii) South Shropshire District Council - Wheeled bins - response to meeting

attended by David Hughes.

(iv) Living Villages - Reply from David Woodward following points raised with Bob

Tomlinson at last meeting.

(v) Town and Parish Standard 001.

(vi) Doorstep Greens Newsletter.

(vii) Severn Trent Water - Proposed sewer works.

(viii)The Countryside Agency - New Rural Strategy.

(ix) South Shropshire District Council - New Licensing laws.

(x) West Mercia Constabulary - Shropshire Parish Officer scheme.

(xi) Feedback - Meeting of Destination Management partnership for Shropshire.

(xii) Craven Arms Market Towns Initiative.

(xiii)South Shropshire District Council - The Wintles.

(xiv)Local Council review

(xv) Local Transport Plan for Shropshire

Jonathan Brown from Land for People spoke about his work

A Community Land Trust is a non-profit community-based corporation. It removes land from the speculative market to make affordable housing available to those

in need. A Community Land Trust may acquire land by direct purchase or as a gift. The land is then permanently dedicated to affordable housing. There are now

over 80 community land trusts operating in this country in both urban and rural communities.

The Mayor declared the meeting closed at 9.40 p.m.

Minutes 12 October 2004

MINUTES OF THE MEETING OF BISHOP'S CASTLE TOWN COUNCIL HELD IN THE TOWN HALL ON TUESDAY 12th OCTOBER 2004 AT 8.00 PM.

Corrections to the Agenda.

Item 18, Meeting with Graham Biggs, change to 21,
Item 19, Christmas lights, to 22,
Item 20 Accounts, to 23,
Item 21, Reports, to 24and
Item 22, Correspondence to 25.

Item 7b - Montgomery Road should read Welsh Street.

PRESENT Councillor J.M. Carroll, Mayor, in the Chair.

Councillors: S.A. Farr, J. Furber, J.E. Gaffney, N. Hird, J.A. Magill, W. J. Morris and R.D. Wright.
In attendance: Mrs. J. Ince, Town Clerk.

1. APOLOGIES FOR ABSENCE:
Apologies were received from Cllr. Dr.G.N.St.J.Penney, Cllr. J. Blundell, Cllr. Morris , Cllr. Pinches.

Absent: Cllr. Davidson-Stanley.

2. DECLARATION OF INTEREST:

a) Declaration of personal interest:

Cllr. Furber declared a personal interest in items 7a and 22 as she is Chair of Christmas lights Committee.
Cllrs Farr, Gaffney and Carroll declared an interest in items 7a and 22 as they are members of the Christmas lights Committee.

b) Declaration of prejudicial interest:

There were no declarations of prejudicial interest.

3. MINUTES OF PREVIOUS MEETINGS

a) Minutes of the Council meeting held on Tuesday 14th September 2004, having been circulated, were proposed as a true record by Cllr. Wright. Seconded by Cllr. Farr.
The minutes were approved and signed by the Mayor.

4. MATTERS ARISING

Item 22 (i) - Letter from South Shropshire District Council acknowledging receipt of letter. Also, letter from Shropshire County Council acknowledging receipt of letter.

Cllr. Gaffney proposed a letter be sent to County Councillor Peter Phillips asking him if he knows who's decision it was initially to cut High Cost Bus Services. Also to inform him that this Council are very unhappy with the decision. Seconded by Cllr. Wright.

Item 22(ii) The Clerk reported that she had looked at the plans for Harry Tuffins and that there was no provision for parking.

Item 15. - Two more nominations had been received - Joan Grant for the Carnival Committee and Bill Hendley for the Walking group. It had not been realised last meeting that the closing date was 1st October. A vote was taken for the Bishop's Castle representative.

Grant Perry - 5 votes,

Joan Grant - 0 votes,

Bill Hendley - 0 votes.

Item 9 - It was reported that the wall at the Harley Jenkins Street Car Park was badly damaged.

Cllr. Furber proposed a letter be written to South Shropshire District Council Properties Dept. Seconded by Cllr. Gaffney and approved.

5. MEMBERS OF THE PUBLIC WISHING TO SPEAK:

Mat Ward - Enterprise

Mr Ward explained that they wished to close a section of Welsh Street (shown on map provided) from 15th November to Christmas. This was to dig a duct for a B.T. cable. Mr Ward asked Councillors for the best diversion route and of any other problems they could foresee. He assured Councillors there would be access for residents, cyclists and pedestrians. The school bus was identified as a problem.

Fiona Robertson - Skate board Group.

Mrs Robertson asked the Council to take a much stronger role in instigating a skate board park as this had been under discussion for almost three generations. She explained that the idea of using the tennis courts at the Community College was not going to work. £4000 was too much to spend on a temporary site. She thanked Councillors for their help in the past. The site most favoured by the group is to the south of the swimming pool on the College site. It is owned by Shropshire County Council. Cllr. Wright pledged the Councils support. Seconded by Cllr. Gaffney who thanked the Committee for their work and for Cllr. Hird for his research. Approved by Council.

6. TOWN AND COUNTRY PLANNING ACT:

a) 1/04/16225/TC Tree works (Conservation area) Works to 7 no trees.

Bank House, adjacent to 4 High Street, Bishop's Castle. The Good Tree Company.

Cllr. Wright proposed no objection. Seconded by Cllr. Furber and approved.

b) 1/04/16252/TC Tree works (Conservation area.) Felling and other works to trees.

Aviemore, Union St., Bishop's Castle. R.G.Jones.

Cllr. Furber proposed no objection. Seconded by Cllr. Farr and approved.

c) 1/04/15860/F Approval of reserved matters. Erection of 8 no. dwellings.

(Re-advertised - Revised siting/design)

Former Police Station, Kerry Lane, Bishop's Castle. QSV Ltd.

Cllr. Gaffney proposed an objection on the grounds of poor access as before. Seconded by Cllr. Wright and approved.

e) 1/04/16193/F Planning permission (Full) Erection of a conservatory.

The Gables, Union Street, Bishop's Castle. Mr & Mrs Kimpton.

Cllr. Farr proposed no objection. Seconded by Cllr. Magill and approved.

f) 1/04/ Planning permission (Full) Insertion of 2 x dormers (in The Vine) and 4 x dormers (in Grange Lodge).

The Vine and Grange Lodge at the Grange, Kerry Lane, GJC Tilling.

Cllr. Gaffney proposed no objection. Seconded by Cllr. Furber and approved.

g) Cllr Wright proposed that the Planning Authorities should be notified about an internal illuminated advertising sign outside Barclays Bank. Seconded by Cllr. Carroll and approved.

ACTION TOWN CLERK

e) Reports of Planning Applications.

(i) 1/04/15991/F Change of use Motorcycle repair garage to Retail Tyre sales and fitting.

Unit 9, Challenge Court, Love lane Industrial Estate, Bishop's Castle. Mr R. Fenwick.

Planning permission granted.

(ii) 1/04/15956/F Change of use - ground floor from retail to residential.

44 Church St, Bishop's Castle. Mr & Mrs P.C. & N Pugh.

Planning permission granted.

7. STREET CLOSURES

a) Saturday November 27th Christmas lights festival. Church St, High St, Market Square, part of Salop Street and part of Harley Jenkins St.

Cllr. Magill proposed no objection. Seconded by Cllr. Gaffney and approved.

b) Part of Welsh Street for Enterprise to lay a B.T. duct.

Cllr. Furber proposed no objection. Seconded by Cllr. Magill and approved.

The Clerk to liaise with Enterprise to ensure that the new road surface to be laid by the Wintles entrance is not dug up again.

c) Sunday 14th November, Remembrance Sunday parade. High Street and Church Street Cllr. Magill proposed no objection. Seconded by Cllr. Farr and approved..

d) Welsh Street by the Wintles is to be closed on Monday 8th November for three days for road resurfacing.

8. DISPENSATIONS

South Shropshire District Council have given new advice re dispensations. "A Councillor would have prejudicial interests resulting from their dual role as Town Councillor and Custodian Trustee to land/property in the ownership of the Parish and, therefore, need a dispensation to be granted"

Cllr Carroll felt this did not apply to the ownership of the Town Hall, Market Square and Playing Field but did apply to the Public Hall of which the Council are Trustees. Cllr Wright proposed that the Clerk check if this applies to ownership and to ask if dispensations are one off or can be permanent. Seconded by Cllr. Magill and approved. ACTION TOWN CLERK

9. BISHOP'S CASTLE BOWLING CLUB

Bishop's Castle Bowling Club has requested funding for repair of club house.

Cllr. Furber proposed this be raised under donations at the next meeting. Seconded by Cllr. Farr and approved

10. GREEN WASTE SACKS

Cllr. Hird gave information on the bio-degradable green waste sacks that are available. The non degradable bags cost 3.5p each whereas the bio-degradable bags cost 4p each and an even cheaper price may be negotiated. They come from Symphony Plastic Technologies Plc. Cllr Hird showed some examples of supermarket bags made from bio-degradable material by this company. The Company are willing to give a presentation.

Cllr. Wright proposed that the Clerk write to South Shropshire District Council giving them this information and requesting use of bio-degradable bags. Seconded by Cllr. Furber and approved.

ACTION TOWN CLERK

11. PLANNING AND BUILDING CONTROL BEST VALUE

South Shropshire District Council requested a Councillor to sit on the Revue Panel of the Planning & Building Control best value review. There were no volunteers.

12. ANT-SOCIAL BEHAVIOUR IN THE AUCTION YARD.

This was discussed at length. A letter was read from Mrs Griffiths saying that to her knowledge the young people were not causing a problem, and had nowhere else to meet. The Clerk reported that she had discussed the matter with P.C.Dawson and that he did not think the youth in the Auction yard was a problem and that they were better there than other places in the Town. Cllr. Carroll reported that she had spoken to Peter Alcock of Hall's, who own the Auction yard. The only problem they had was when the young people go in the actual cattle sheds. A letter was read from County Councillor Peter Phillips expressing concern by a resident regarding drug-taking, under-age drinking and speeding around the Town. The Clerk reported that P.C. Dawson was not aware of a problem. Cllr, Furber reported that on Sunday evening the music from the cars in the Auction yard had been louder than her television. Also, that young boys climbed on the roofs of the cattle sheds.

Cllr. Gaffney proposed a letter be sent to the Police pointing out the problems with the minority of young people meeting in the yard and asking him to investigate. Seconded by Cllr. Wright and approved.

ACTION TOWN CLERK

The meeting was adjourned at 9.00 p.m. for Irene Stelfox (Youth worker) to speak.

The meeting resumed at 9.30 pm.

13. PARKING NOTICES

After some discussion on parking problems Cllr. Carroll proposed that Parking notices be put on cars in Salop Street between No 3 and the Three Tuns yard following complaints from the Castle Hotel as their delivery could not get through. Seconded by Cllr. Hird and approved.

Cllr. Wright proposed that a request should be made to Shropshire County Council to put boxes on the road opposite the Three Tuns. Seconded by Cllr. Magill and approved.

Cllr. Gaffney proposed that after two slips, the vehicle owners should be reported to the Police. Seconded by Cllr. Carroll and approved. ACTION TOWN CLERK.

14. MASS BULB PLANTING

There will be a mass bulb planting on Saturday 30th October at Kennels Bank at 10.a.m. All are welcome and wide publicity is to be given. Gardeners to come with a bucket and spade. Cllr. Furber is organising the event.

15. CHAPEL YARD

It was felt that now the Heritage Archive Centre is ready to open, Chapel Yard road surface should be improved. A letter was read from Fred Harrison, occupant of Chapel Yard supporting improvements.

Cllr. Carroll proposed that letters be sent to the residents asking what improvements they would like to see. Also contact to be made with the Tourism Departments at the County Council and District Council, also Joe Roberts, Chief Surveyor to the County Council asking for support and finance. Seconded by Cllr. Wright and approved. ACTION TOWN CLERK

16. HEDGE BETWEEN CASTLE CARS AND BOWLING GREEN LANE FOOTPATH

Cllr. Gaffney proposed a letter be sent to Hall's, the owners of this piece of land, asking them to cut the hedge as it is obscuring the footpath. Seconded by Cllr. Magill and approved. Cllr. Magill advised that it was a crabtree and a hawthorn. ACTION TOWN CLERK

17. PLAYING FIELDS UPDATE.

Cllr. Carroll reported that the wide path had now been completed and it is shortly to have tarmac put on it. There is a half pipe for skate boarders and the path will be suitable for skateboarders. Accounts for the playing field were handed to Councillors. Cllr. Carroll is to meet with the Friends of the Playing Fields tomorrow, Wednesday 13th October.

18. HIGHWAY MAINTENANCE LEAFLET

Cllr. Gaffney proposed that discussions are opened up with Shropshire County Council with a view to Bishop's Castle Town Council organising minor maintenance work and the County Council paying the Town on invoices. Seconded by Cllr. Hird and approved. ACTION TOWN CLERK

19. DISABILITY DISCRIMINATION ACT

The Clerk spoke briefly to Councillors on the implication of the Disability Discrimination Act on the Council. Short notes and a check list were handed to Councillors. To be discussed fully next meeting.

NEXT AGENDA

20. STREET LIGHTING

a) & b) Cllr. Magill proposed that quotes are sought for the Union Street and Harley Jenkins Street lighting schemes, taking into account Residents comments. Seconded by Cllr. Farr and approved.

c) Cllr. Gaffney proposed that quotes are sought for the Grange Road lighting scheme taking into account Residents comments. Seconded by Cllr. Magill and approved.

d) Cllr. Gaffney proposed that quotes are sought for the Kerry Lane lighting scheme taking into account Residents comments, particularly no 8 (light 14 is outside his house) and requesting light 5 be a bracket. Seconded by Cllr. Magill and approved.

21. MEETING WITH GRAHAM BIGGS.

Irene introduced herself and her background. She has only been in Bishop's Castle for a few months and has been getting to know the area and its problems. The Clerk spoke briefly to Councillors on the implication of the Disability Discrimination Act on the Council. Short notes and a check list were handed to Councillors. To be discussed fully next meeting.

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NEXT AGENDA

22. CHRISTMAS LIGHTS

Request for donation.

This item will be discussed at the next meeting under donations. NEXT AGENDA

23. Accounts. -

In addition to the Accounts listed on the Agenda the following invoices have been received.

Mrs J Ince (Viking Direct) - £51.99

It was proposed by Cllr Gaffney that the Accounts are all accepted. Seconded by Cllr Hird and approved.

Cllr. Gaffney proposed the meeting be extended five minutes, seconded by Cllr. Wright and approved.

24. REPORTS OF RECENT MEETINGS ATTENDED BY COUNCIL REPRESENTATIVES.

a) Cllr. Carroll reported that she had been to E.S.W.S meeting. There were problems with the Six Town Branding and the Pub scheme.

b) Cllr. Magill reported she had been to a Library meeting. The AGM is on 25th November at 7.30 p.m.
All are welcome.

c) Cllr. Furber reported she had been at the SAPTC meeting. They have proposed that the second homes Council Tax is used to help with the insurance for village halls. The Government wish to change the a meeting with Town to Neighbourhood.

d) The Clerk reported that she and Cllr. Magill had attended the Six Market Towns meeting at Cleobury Mortimer. Minutes to be circulated.

25. Correspondence.

a) Shropshire County Council, New Highway Depot, Southern Division.

16 Stokewood Road, Craven Arms Business Park, Craven Arms, Shropshire, SY7 8NR. 01588 672713.

b) For circulation

(i) Salopian Recorder

(ii) South Shropshire Sport & Leisure Advisory Council - Includes minutes of meeting on 22nd June

(iii) Shropshire Tourism Group - Guidelines for producing food and drink.

(iv) Clerk & Councils Direct.

(v) Bright Futures - The Children's Society.

(vi) Policing West Mercia.

(vii) Bishop's Castle Wasteless Energy Project: Key findings and proposed future actions

.(viii) Minutes of Six Market Towns Meeting

The Mayor declared the meeting closed at 10.10 p.m.

Irene Stelfox - Youth Worker.

Irene introduced herself and her background. She has only been in Bishop's Castle for a few months and has been getting to know the area and its problems. She only has a small budget to work with but they are receiving a new mobile. (Youth Bus). More people will be able to drive this bus as it is slightly smaller and does not require a P.S.V. license. Cllr. Gaffney asked if it would be possible for children to travel to the villages on the bus as children had enjoyed doing this in the past. Irene said it should be possible in the future.

Cllr. Carroll asked about the dismantlable to be installed in the College grounds. Irene explained it was a small hut, half of which is staff accommodation and the other half is to be used as a youth meeting room. It will be used as a drop in for health matters etc at lunch times. It will also be open after school and some evenings depending on staffing.

Irene explained the popularity of Youth Shelters and showed some pictures. She has pricing available. They can be mobile, changing position every six months. The College site would not be a suitable site.

The problem with halls etc. is that young people like a sense of ownership, nothing too territorial.

The "underground" was discussed and its reason for failure. The room was too big and unsuitable.

Suitable positions for the youth shelter were discussed, including the Auction Yard and Oak Meadow.

The Council agreed to be pro-active on Youth Matters and to asked for Youth Shelters to be put on the next agenda.

Minutes 09 November 2004

MINUTES OF THE MEETING OF BISHOP'S CASTLE TOWN COUNCIL HELD IN THE TOWN HALL ON TUESDAY 9TH NOVEMBER 2004 AT 8.00 PM.

PRESENT Councillor J.M. Carroll, Mayor, in the Chair.

Councillors: J. Blundell, M. Davidson - Stanley, S.A. Farr, J. Furber, J.E. Gaffney, N. Hird, W. J. Morris, Dr. G.N.St.J. Penney, K.E.C. Pinches and R.D. Wright.
In attendance: Mrs. J. Ince, Town Clerk.

1. APOLOGIES FOR ABSENCE:

Apologies were received from Cllr.J.A. Magill (Holiday)

2. DECLARATION OF INTEREST:

a) Declaration of personal interest:

Cllrs Furber, Farr, Gaffney, Davidson- Stanley, Blundell and Carroll declared a personal interest in items 7 and 8c as they are all on the Christmas lights committee.
Cllrs Hird and Dr. Penney declared a personal interest in item 8a as they are members of the British Legion.

b) Declaration of prejudicial interest:

Cllr. Dr Penney declared a prejudicial interest in items 6a, b and c as he owns property near the Wintles.
Cllr Davidson - Stanley declared a prejudicial interest in item 14 as she lives and owns property next to the Town Hall.
Cllr Blundell declared a prejudicial interest in item 17 as he is the Council lighting contractor.

Cllr. Dr. Penney requested that the interests book be brought to the meetings and filled in at the time.

3. MINUTES OF PREVIOUS MEETINGS

1) Minutes of the Council meeting held on Tuesday 12th October 2004, HAVING been circulated, were proposed as a true record by Cllr. Wright with the following corrections. Seconded by Cllr. Gaffney.

Cllr. Davidson-Stanley said she had sent her apologies via her Husband but they had not been passed on. She was working.

Item 12 (last two lines) should read "Cllr. Gaffney proposed that any letter sent to the Police should point out that the problems are only with a small minority of the young people using the yard.
The minutes were approved and signed by the Mayor.

4. MATTERS ARISING

Item 4 - High cost bus services - A letter was read from Peter Phillips stating that the responsible Cabinet Minister for Public Transport is Philip Engleheart. Cllr. Wright proposed a letter be sent to Cllr. Engleheart asking him what the criteria is when making decisions regarding high cost services. Also, informing him that this Council does not agree with a flat rate approach. Seconded by Cllr. Gaffney and approved. ACTION TOWN CLERK

Item 8 - Dispensations - The Clerk reported that she had spoken to Jane Palmer, Democratic Services Officer who said the only dispensations needed were for the Public Hall. The Standards Committee will consider the request at their next meeting on 7 December 2004. Cllr. Blundell pointed out that it is now called the Community Hall. The Clerk to send the correction to Jane Palmer.
ACTION TOWN CLERK.

Item 6g. - Lighted box by ATM at Barclays. The Clerk reported that she had spoken to the planning department and they had pointed out that Council had raised no objection at the time. Council thought that the light was much brighter than expected. Cllr. Dr. Penney proposed a letter be sent to the Chief Executive of Barclays bank asking for the light to be lowered. ACTION TOWN CLERK

Item 7b & d - Road Closures - Welsh Street. The Clerk reported that she had liased with Matt Lord at Enterprise to avoid the road being dug up after it had been resurfaced. Matt Lord is to liaise with the Developer David Ward. A letter was read from Michael Whitthouse regarding the card put through his letter box say Enterprise are to put up temporary traffic lights outside his house.

Cllr. Blundell advised that the traffic lights could be plugged into a mains supply, therefore making a generator unnecessary but felt that traffic lights were unsuitable anyway. It was generally felt that a stop/go board or one way system would be more suitable. People are used to giving way to others in Bishop's Castle. Cllr. Blundell proposed the Clerk contact Matt Lord to try to come to a better solution. Seconded by Cllr. Davidson-Stanley and approved. ACTION TOWN CLERK

5. MEMBERS OF THE PUBLIC WISHING TO SPEAK: none

6. TOWN AND COUNTRY PLANNING ACT:

:Cllr. Dr. Penney left the room.

a) 1/04/16331/RM Approval of reserved matter. Re-submission of design for house A10.
The Wintles, Bishop's Castle. Living Villages Ltd, 5 - 7 Castle Green.
Cllr. Wright proposed no objection. Seconded by Cllr. Gaffney and approved.

b) 1/04/16333/RM Approval of reserved matter. Re-submission of design for house E4.
The Wintles, Bishop's Castle. Living Villages Ltd, 5 - 7 Castle Green.
Cllr. Wright proposed no objection. Seconded by Cllr. Gaffney and approved.

c) 1/04/16338/RM Approval of reserved matter. Re-submission of design for house F1, F2, F3, F4 & F5.
The Wintles, Bishop's Castle. Living Villages Ltd, 5 - 7 Castle Green
Cllr. Wright proposed no objection. Seconded by Cllr. Gaffney and approved.
Cllr. Dr. Penney returned.

d) 1/04/16352/F Planning Permission (Full) Erection of a domestic garage.
Hall Villa, Brampton Road, Bishop's Castle. Mr & Mrs R.M. & W. Say.
Cllr. Blundell proposed no objection. Seconded by Cllr. Morris and approved.

e) Reports of Planning Applications.

(i) 1/04/16225/TC Permission for works to 7 no. trees.
Bank House, adjacent to 4 High Street, Bishop's Castle. The Good Tree Company.
Consent granted.

(ii) 1/04/16252/TC Permission to fell one poplar and three conifers and works to two sycamores.
Aviemore, Union Street, Bishop's Castle.
Consent granted.

f) Meetings:-

(i) 1/04/15860/RM - Approval of reserved matter. Erection of 8 no. dwellings.
Former Police Station, Kerry Lane, Bishop's Castle.
(ii) 1/04/16164/LB - Listed Building Consent. Change of use of brewery to restaurant; relocation of brewery to adjacent sheds; erection of an extension to provide toilet facilities.
Six Bells, Church Street, Bishop's Castle.
Meeting for both on Wednesday 10/11/04 at 2.00 p.m. at the Coors Stadium, Ludlow.

7. CHRISTMAS LIGHTS FESTIVAL.

a) Request of donation of £500 towards lighting costs. (See item 8)
Cllr. Dr. Penney proposed a donation of £300 to be used to buy new equipment. Seconded by Cllr. Wright and approved.

b) Use of Town Hall.

Cllr. Dr. Penney proposed that use of the Town Hall was given free of charge for the Christmas lights. Seconded by Cllr. Morris and approved.

c) Use of Playing Fields.

Cllr. Dr. Penney proposed that the playing fields be made available if required for emergency use for parking. Seconded by Cllr. Morris and approved.

8. CONSIDERATIONS OF APPLICATIONS FOR FINANCIAL SUPPORT:

It was resolved that the following donations should be made under Section 137 of the Local Government Act:

- British Legion - Poppy Appeal. Cllr. Blundell proposed donation of £20. Seconded by Cllr. Davidson-Stanley and approved.
- Bishop's Castle Bowling Club. - Cllr. Blundell proposed a donation of £250, seconded by Cllr. Morris. Cllr. Gaffney proposed an amendment that a donation of £100 is given. Seconded by Cllr. Dr. Penney. The amendment was carried and put to the Council as the substantive motion and approved.
- Christmas Lights (See item 7)
- House on Crutches Museum Collection Trust and Bishop's Castle Heritage Resource Centre. Cllr. Wright proposed that a donation of £200 be given to the House on Crutches Museum, and £200 be given to the Bishop's Castle Heritage Resource centre. If the Resource Centre requests payment for storage in the next year, this will be taken into account at the next consideration of donations. Seconded by Cllr. Gaffney. Cllr. Dr Penney proposed an amendment that £200 be given to each of the House on Crutches Museum and the Bishop's Castle Heritage Resource centre on the understanding that they will not expect payment for storage of Town Council items in the future. Seconded by Cllr. Blundell and approved six votes in favour and three against. The amendment was carried and put to the Council as the substantive motion and approved.
- Hope House Children's Hospices - Cllr. Dr. Penney proposed a donation of £25. Seconded by Cllr. Blundell and approved.
- Victim Support, Shropshire. - Cllr. Dr. Penney proposed a donation of £25. Seconded by Cllr. Blundell and approved.
- St John the Baptist Church Tower Restoration. - Cllr. Dr. Penney proposed a donation of £400. Seconded by Cllr. Pinches and approved.
- West Shropshire Talking Newspaper. - Cllr. Wright proposed a donation of £25. Seconded by Cllr Morris and approved.
- Bishop's Castle Railway Society - Cllr. Wright proposed a donation of £200. Seconded by Cllr. Hird and approved.
- No Panic - Cllr Wright proposed a donation of £25. Seconded by Cllr. Hird and approved.

9. REVISED LOCAL PLAN

Cllr. Carroll reported that in the revised Local Plan the housing on the A488, next to the Community College had been removed. Also the shopping policy, making it easier to build shopping developments outside the Town Centre, had been removed. Applications could still be made for planning permission for out of Town shopping, but as this would jeopardise the Town Centre Shops the District Council should object.
Cllr. Davidson-Stanley reported on a meeting she had attended about affordable housing. The alterations to the affordable housing policy would not affect Bishop's Castle Town Centre but would affect settlements such as Colebatch and Banks Head. No affordable houses will be allowed in settlements without services.
Cllr Davidson-Stanley proposed a letter be sent to Cllr. Heather Kidd showing support for affordable housing in the small outlying settlements. Seconded by Cllr. Dr. Penney and approved.

10. YOUTH SHELTERS

A discussion took place about the siting of a Youth Shelter. Cllr. Wright proposed that the new shelter being put on the playing fields should be monitored before deciding on the site of another one. Seconded by Cllr. Dr. Penney and approved.

11. SKATEBOARD PARK

The positioning of the skate board park was discussed. Cllr. Hird reported that he had met with Mr Egan, and Terry Hunt. They looked at three sites on the Community College land, but were told that none of these could be used until 2006 after building work had been completed. He informed Council that the park needed to be 300 sq metres (30m x 10m) and would cost approximately £17,000 - £18,000. A skate board park on the playing fields was discussed.
Cllr. Furber enquired whether changing the use of the playing field would affect the grants promised for its refurbishment. It was felt this may be so. Cllr. Wright proposed that it be known that the Town Council agree in principal to a skateboard park on the playing fields and this possibility should be explored and discussion encouraged between the Friends of the Playing Fields, Skateboarders and neighbours. Seconded by Cllr. Gaffney and approved.

12. CHAPEL YARD - UPGRADING OF THE ROAD

It was reported that Shropshire County Council may consider improving the road, footway and drainage to an acceptable standard. It would then be considered for adoption by the County Highway Department. Residents seem willing to contribute to resurfacing but are not in favour of a non-pervious surface such as tarmac which would cause more run off and hence flooding problems. Cllr. Dr. Penney proposed that the County Council be approached to draw up a plan. Seconded by Cllr. Wright and approved.
ACTION TOWN CLERK

13. FOOTPATHS

a) Old Brick Meadow - Upgrading of footpath between Old Brick Meadow and Bowling Green Close. It was agreed that this footpath should be upgraded.
Cllr. Wright proposed that the Mayor and Clerk negotiate with the developers to have this path tarmaced with a cable running underneath for a street light. A ceiling of £200 to be put on the cost. Seconded by Cllr. Pinches and approved.
ACTION TOWN CLERK

b) General maintenance of footpaths.

Cllr. Carroll reported that the P3 group are willing to maintain Town footpaths (weed clearing, hedge cutting and general tidying) at no cost to the Town Council and proposed that any footpath work is referred to them. Seconded by Cllr. Dr. Penney and approved.

Cllr. Davidson-Stanley left the room.

14. TOWN HALL

a) Way forward for future funding for repair.

A summary of the meeting with the Clerk and Mayor with Chris Tomlin of the Heritage Lottery Fund was read. To obtain Heritage Lottery Money the bid needs to have an emphasis on Community use. Cllr. Carroll proposed that a meeting of the Town Hall Working party be called in the next month. Seconded by Cllr. Gaffney and approved.
Cllr. Davidson-Stanley returned

b) Immediate upgrade required to meet Disability Discrimination Act.

Cllr. Furber proposed that advice be sought from Malcolm Marsh on the following:-

- Whether wording could be added to the Agenda that Council would meet downstairs if anyone wished to attend who could not manage the stairs.
- Whether there were any new style portable ramps available for the front steps.

Seconded by Cllr. Dr. Penney and approved.

It was noted that the back door was more accessible.

Cllr. Gaffney proposed that the Clerk spend up to £200 to put into place anything to help with Disability Discrimination Act. Seconded by Cllr. Dr Penney and approved. ACTION TOWN CLERK

15. MEETING WITH GRAHAM BIGGS

The Mayor, Cllr Hird and the Clerk met with Graham Biggs and District Councillor Heather Kidd on Monday 25th October. They discussed:-

- Affordable Housing.
Joint Venture Company is to be set up between South Shropshire District Council, South Shropshire Housing Association and Bennett Homes. Exemption land will be purchased at a reasonable price. The Company will build houses and sell to people who meet the criteria at an affordable price. They will only be sold again on an affordable basis. There is a piece of land in Bishop's Castle that will be considered.
- Open land on the new part of Oak Meadow. There is a dispute between Day's the Developer and the District Council over the handing over of this piece of land. Day's will not do work on the path until this dispute is resolved.
Mr Biggs is to look into the situation. Professor Ray Pahl would like to set up a trust for the piece of land adjacent to his garden. The Trust would consist of the Town Council, the owners of Professor Pahl's house and other residents.
- Mr Biggs stated that all the green bags needed until the introduction of wheelie bins had been purchased. Cllr. Hird informed Council that Bill Jones had said he was willing for Symphony Plastic Technologies Plc to do a presentation for the District Council.
- Cllr. Hird asked Mr Biggs about the possibility of the Learning Skills Council. at Challenge Court in Bishop's Castle. Mr Biggs said they would not have the money and the only unit left was too large.

16. TOWN ENHANCEMENT SCHEME

Cllr. Carroll reported that volunteers had come forward to plant most of the bulbs. There were still nine bags left if any Councillors know of any Resident that would like to plant them on the verges coming into Bishop's Castle. The planters and baskets have arrived and will be planted soon. The Chamber of Trade has written to Town Centre Businesses asking if they would like to have a basket. If anyone is interested they should contact Grant Perry at the Boars Head.
The Pole baskets will be installed shortly.

Cllr. Blundell left the room.

17. KERRY GREEN - STREET LIGHTING

A letter was read from Mr MORRIS asking for more street lighting on Kerry Green. Cllr. Dr Penney proposed that when the new street lights are fitted in Kerry Lane the old ones are moved to Kerry Green. Seconded by Cllr. Morris and approved.
Cllr. Blundell returned.

18. COUNCIL MEETINGS

Dates for 2005
January 11, February 8, March 8, April 5
May 3, May 31, June 28, July 26,
August 23, September 20, October 18, November 15,
December 13, January 10th 2006.

These dates are put forward assuming there is no change to policy at the Annual Council Meeting.

Cllr. Dr Penney proposed the meeting be extended by ten minutes. Seconded by Cllr. Wright and approved.

19. ACCOUNTS

In addition to the Accounts listed on the Agenda the following invoices have been received.

Links Electrical Supplies £264.90

K.J.Watkins (Playing Fields) - £8460.00 (Paid)

Leopold Property Services (Playing Fields) - £761.31 (Paid)

It was proposed by Cllr Dr. Penny that the Accounts are all accepted. Seconded by Cllr Blundell and approved.

20. REPORT OF RECENT MEETINGS ATTENDED BY COUNCIL REPRESENTATIVES

Cllr. Carroll reported she had been to a meeting of the Vulnerable Adults Project. She informed Council that some of the Housing Association houses have been left vacant because they are to be used to house tenants from Chirbury while their houses are being knocked down and rebuilt.

21. CORRESPONDENCE.

- A letter was read from Snows, representing the family owning 25 Church Street. The letter refers to Councils comments reported in the Journal on Friday 29th October.
- Copy of a letter from Margot Daniels as Tree Warden to Mr Biggs, South Shropshire District Council showing her concern that used engine oil is being poured on the ground inside the wooden fence protecting the oak tree.
- Notification of the SALC AGM on the 20th November 2004. More information, agenda and minutes of last meeting available from the Clerk.

b) For circulation

- NHS Serving your Community.
- Clerks and Councils Direct.
- Standards Committee Agenda 2/11/04, Minutes 7/9/2004
- Minutes of the meeting of Representatives of the six Market Towns.
- Bishop's Castle Marches Partnership Minutes of meeting held on 20/7/04
- Wasteless Society newsletter.
- Rural Services Review - defra
- Local Council Review
- Town and Parish Standard 02
- South West Shropshire Community Forum - Formation of new Steering Group
- Peter Phillips - Results of consultation on Rural Bus Services

The Mayor declared the meeting closed at 10.10p.m.

Minutes 07 December 2004

MINUTES OF THE MEETING OF BISHOP'S CASTLE TOWN COUNCIL HELD IN THE TOWN HALL ON TUESDAY 7th DECEMBER 2004 AT 8.00 PM.

PRESENT Councillor J.M. Carroll, Mayor, in the Chair.
Councillors: J. Blundell, M. Davidson - Stanley, J.E. Gaffney, N. Hird, J.A. Magill, W. J. Morris, Dr. G.N.St.J. Penney, K.E.C. Pinches and R.D. Wright.
In attendance: Mrs. J. Ince, Town Clerk.

1. APOLOGIES FOR ABSENCE:
Apologies were received from Cllr. S.A.Farr, Cllr. Furber

2. DECLARATION OF INTEREST:

a) Declaration of personal interest:
Cllr. Hird declared a personal interest in item 6a as it is a neighbour.
Cllr. Hird declared a personal interest in items 6b and 9e as he works with the Wasteless society.
Cllr. Hird declared a personal interest in item 8i(i) as he is a member of the skateboard committee.
Cllr. Gaffney declared a personal interest in 9e as he is a member of the Wasteless society.
Cllr. Dr Penney declared a personal interest in item 14 as he owns land by the Castle footpath.

b) Declaration of prejudicial interest:
Cllr. Magill declared a prejudicial interest in item 6b as it is her sister.
Cllr. Blundell declared a prejudicial interest in item 6b as it is a family member.
Cllr. Davidson-Stanley declared a prejudicial interest in item 7 as her property is adjacent to the Town Hall.
Cllr. Gaffney declared a prejudicial interest in 8(a) as he also employs the Town Hall Cleaner.
Cllr. Carroll declared a prejudicial interest in item 8i (iii) as she rents land in laburnum alley.
Cllr. Blundell declared a prejudicial interest in item 8i(ii) as he is the Street lighting Contractor.

3. MINUTES OF PREVIOUS MEETINGS

a) Minutes of the Council meeting held on Tuesday 9th November 2004, having been circulated, were proposed a true record by Cllr. Blundell with the following corrections. Seconded by Cllr. Wright and approved.

Item 11, line 9 should read "principle" not "principal".
Item 14, Line 2 should read "A summary of the meeting with the Clerk, Mayor and Deputy Mayor with Chris Tomlin"
Item 17, Cllr. Dr Penney proposed that line 2 should read "that when the new street lights in Kerry Lane are fitted, two of the new lights are put on the west side rather than the east side." Seconded by Cllr. Gaffney and approved with five votes in favour.
The minutes were approved and signed by the Mayor.

4. MATTERS ARISING

Item 8. A letter of thanks was read from St. John the Baptist Church. It explained that with the revision of the VAT regulations the required target has now been reached and work will start in the spring of 2005.
Item 4 (Item 6g) - The Clerk notified Council that the light had now been lowered in the advertising machine at Barclays. Cllr. Dr. Penney felt that the light was still too bright and proposed that Barclays be asked to put in a lower wattage light. Seconded by Cllr. Blundell and approved. ACTION TOWN CLERK
Item 4 - (Item 7b and d) The Clerk reported that she had spoken to Matt Lord again and that he was aware of the problems. The Supervisor had been taken off the job and a new supervisor appointed.
Item 17 - Cllr. Dr. Penney proposed that the Clerk make an urgent telephone call to Mr D'Alesio asking if the two lights can be put on the other side of Kerry Lane. Seconded by Cllr. Morris and approved. ACTION TOWN CLERK

5. MEMBERS OF THE PUBLIC WISHING TO SPEAK: none

6. TOWN AND COUNTRY PLANNING ACT:

a) 1/04/16360/F Planning Permission (Full) Erection of a dwelling; formation of a vehicular access; installation of a septic tank. (committee matter).
The Ponds, Castle Green, Bishop's Castle. Mr & Mrs Leek.
Cllr. Dr. Penney proposed no objection, seconded by Cllr. Wright and approved.

b) 1/04/16442/CA Conservation Area consent, demolition of outbuildings, associated canopies and removal of storage containers.
46 Church Street, Bishop's Castle. Mr & Mrs Pugh.
A letter from the civic society was read asking for parking spaces to be provided to the north of the dwellings.
Cllr. Dr. Penney proposed no objection providing adequate off road parking was provided, Seconded by Cllr. Hird and approved.

c) Reports of Planning Applications.
(i) 1/04/16193/F Erection of a conservatory.
The Gables, Union Street, Bishop's Castle. Mr & Mrs Kimpton.
Planning permission granted.

(ii) 1/04/16224/F Insertion of 2 x dormers (in The Vine) and 4 x dormers (in Grange Lodge).
The Vine and Grange Lodge at The Grange, Kerry Lane, Bishop's Castle.
GJC Tilling. Planning permission granted.
(iii) 1/04/15860/RM Reserved matter. Erection of 8 no dwellings.
Former Police Station, Kerry Lane. QSV Ltd.
Approval of the details of the development.
(iv) 1/04/16164/LB and 1/04/16164/LB, Change of use of brewery to restaurant; relocation of brewery to adjacent sheds (to be renovated); erection of an extension to provide toilet facilities and internal and external alterations to the building.
Six Bells, Church Street. N & C. L. Richards.
Planning permission and listed building consent granted.

(v) 1/04/16333/RM, Re-submission of design for house E4.
The Wintles, Bishop's Castle. Living Villages (BC) Ltd.
Details of development approved.

(vi) 1/04/16331/RM, Re-submission of design for house A10.
The Wintles, Bishop's Castle. Living Villages (BC) Ltd.
Details of development approved.

1/04/16352/F Planning permission (Full), Erection of a domestic garage.
Hall Villa, Brampton Road, Bishop's Castle. Mr & Mrs Say.
Planning meeting 8/12/2004, Coors Stadium, Ludlow.

7. TOWN HALL IMPROVEMENTS

The Town Hall working party has suggested the following ways forward
a) Repair of roof, sandstone mouldings and Venetian window from precept money.
b) Application for "Awards for all" grant to investigate the cistern.
c) Investigate fully grants available for rest of work suggested by Mr Wheatley.
Cllr. Blundell proposed that all the work in (a) be put out to tender after contacting Mr Wheatley to obtain a job specification and that action be taken on b & c. Seconded by Cllr. Gaffney and approved. Cllr. Gaffney cautioned that Council should ensure that they have the money before spending it.
ACTION TOWN CLERK

8. BUDGET CONSIDERATIONS

The following were considered to enable the 2005-6 budget to be set.
Any changes will take place from 1st April 2005 unless agreed otherwise.
a) Town Hall Cleaners salary - Cllr. Wright proposed an increase to £6.00 per hour. Seconded by Cllr. Blundell and approved.

b) Street Cleaners wages - Cllr. Wright proposed an increase to £6.00 per hour. Seconded by Cllr. Morris. Cllr. Blundell proposed an amendment of no change in the hourly rate. Seconded by Cllr. Pinches. The amendment was carried and put to the Council as the substantive motion and approved.

c) Town Clerks salary:- (i) Hourly rate, (ii) Increase in spinal column point.
Cllr. Dr. Penney proposed the Clerks hourly rate be increased and one spinal column point awarded. Hourly rate from 1st April 2005 being £7.804. Seconded by Cllr. Magill and approved.
(iii) Number of hours worked.
Cllr. Wright proposed the Clerks hours be increased to 18 hours per week. Seconded by Cllr. Davidson-Stanley and approved.

d) Mayor's allowance
Cllr. Dr. Penney proposed the Mayors Allowance be increased to £350. Seconded by Cllr. Blundell and approved.

e) Training costs for Clerk and Councillors
Cllr. Carroll proposed that 10 sessions of £15 be budgeted for. Seconded by Cllr. Wright and approved.

f) Hire of Town Hall
Cllr. Gaffney proposed that the charges for the hire of the Town Hall remain the same. Seconded by Cllr. Hird an approved.

g) Hire of Friday Market Stall
Cllr. Gaffney proposed that the charges for the hire of a stall at the Friday Market remain the same. Seconded by Cllr. Hird an approved.

h) Hire of Farmers Market stall.
Cllr. Gaffney proposed that the charges for the hire of a stall at the Farmers Market remain the same. Seconded by Cllr. Hird an approved.

i) It was agreed to put forward the following amounts for consideration at the precept meeting.
(i) Skateboard park- £1,000
(ii) Street lighting £12,000
(iii) Footpaths - Oak Meadow, Laburnum Alley, others. - £2,000
(iv) Town Hall improvements - £22,000
(v) Other suggestions:- none

k) Other considerations. When to pay donations and how to set the donations budget. Cllr. Dr. Penney proposed that the majority of donations continue to be considered at the November meeting but others could be considered at other times if required. £2,200 to be budgeted for donations. Seconded by Cllr. Blundell and approved.

9. DONATIONS

It was resolved that the following donations should be made under Section 137 of the Local Government Act.
a) Crucial Crew
Cllr. Magill proposed a donation of £99, Seconded by Cllr. Wright and approved.

b) Playing Fields Association
Cllr. Blundell proposed a donation of £50. Seconded by Cllr. Wright and approved.

d) Dial a ride
Cllr. Blundell proposed a donation of £250, seconded by Cllr. Wright and approved.

e) Wasteless Society
Cllr. Wright proposed a donation of £250. Seconded by Cllr. Blundell and approved.

c) Citizens Advice Shropshire
Cllr. Dr. Penney proposed that under Section 142 of the Local Government Act a donation of £290 is made to the South Shropshire Citizens Advice Bureau, seconded by Cllr. Wright and approved.

10. KERRY LANE GARAGES

Use of site for low cost housing. Cllr. Dr. Penney proposed that the land of the former depot and garages in Kerry Green should be used for low cost housing with at least two large size parking spaces for commercial vehicles. Seconded by Cllr. Morris and approved. ACTION TOWN CLERK

11. NEW STREET NAME SIGNS.

Schoolhouse Lane
School Lane
Chapel Yard
Cllr. Carroll proposed that the County Council be asked for street name signs for the above, after consultation with Heather Ashton as to where Schoolhouse lane ends. Seconded by Cllr. Dr. Penney and approved.
ACTION TOWN CLERK

12. FOOTPATH - GRANGE ROAD TO KERRY GREEN

The Clerk has requested that this footpath have a hard surface.
A resident has requested that this had been ongoing since February 2003 and that the Council had approached the Housing Association with a view to purchasing the land and surfacing the footpath. Mr Mc Caul of the Housing Association had left a message with the Clerk saying that the land was being considered for development. He will be telephoning the Clerk with more details in the next week. Cllr. Carroll proposed the matter should be pursued and put on the next agenda.
NEXT AGENDA

13. DISABLED ACCESS IN THE TOWN HALL

The Clerk reported back on a meeting with Malcolm Marsh from South Shropshire District Council. Malcolm Marsh has advised that the Grade II Listing took president over the Disability Discrimination Act but a disability audit needed to be completed with the reasons why this cannot be put into place. He suggested a meeting with Colin Richards to advise on Conservation areas. He suggested handrails, larger type for the minutes and agenda and to be prepared to move a meeting if required.

14. NEW HANDRAIL ON THE GARDEN WALL OF 5 BULL STREET.

Cllr Blundell proposed that up to £250 be spent on a handrail for the Castle land footpath providing the owner of 5 Bull Street had no objections. Seconded by Cllr. Wright and approved. ACTION TOWN CLERK

15. THE SOUTH SHROPSHIRE PARTNERSHIP OPPORTUNITY FUND.

It has been suggested by the District Council that delegation of authority be given to a Panel or the Clerk for decisions on applications made for the opportunity fund. Cllr. Dr Penney proposed that powers be delegated to the Mayor. Seconded by Cllr. Blundell and approved.

16. THE SOUTH SHROPSHIRE COMMUNITY SAFETY AUDIT AND STRATEGY.

An invite to an anti-social behaviour conference on Thursday 13th January 2005 was read out. Also the request for the completion of a brief questionnaire. It was agreed that there was not time to complete the questionnaire at this meeting. Cllr. Dr. Penny proposed that it be completed by the Mayor and Deputy Mayor. Seconded by Cllr. Wright and approved.

17. BISHOP'S CASTLE REGENERATION/VOLUNTEER TRAINING SCHEME

Cllr. Mayor explained that a bid is to be made to the Regenerating Communities Action Plan for funding to extend the SCC Festival and Events project. In Bishop's Castle this will mean:-

a) Extending the hours of the Festival Officer post.
b) Providing a volunteer recruitment campaign
c) Providing a volunteers training programme on need.
d) Providing a small grant pot to enable local festival and events to buy additional training, or equipment, or pay reasonable expenses for volunteers.
Cllr. Blundell proposed that the use of the Town Hall should be offered at no charge. Seconded by Cllr. Stanley-Davidson and approved.

18. NEW LICENSING LAWS

The Mayor explained that there are to be presentations at 4.15 pm and 6.00pm on Thursday 16th December to explain the new licensing laws. She explained that it is important for Councillors to understand these to enable them to make sensible decisions.

19. ROAD CLOSURE - BRAMPTON ROAD / CHURCH STREET

A request has been made from Severn Trent to Shropshire County Council to close part of the road in Brampton Road and Church Street from 24th January 2005 for approximately six weeks.
A letter was read from County Councillor Peter Phillips expressing concern about all the road closures in Bishop's Castle.
Cllr. Blundell proposed no objection. Seconded by Cllr. Davidson-Stanley and approved.

20. WASTELESS ENERGY AUDIT

Cllr. Gaffney reported on the Climate Change Strategy. There had been a comprehensive survey into the energy use in Bishop's Castle. The energy use is 40% above the national average. This is mainly due to aging houses and a need for a lot of travel. The aim is to make Bishop's Castle self sufficient and for the readings to be better than the national average.

Cllr. Dr. Penney proposed that the meeting be an extended ten minutes. Seconded by Cllr. Blundell and approved.

21. ACCOUNTS

In addition to the Accounts listed on the Agenda the following invoices have been received.
Npower - Playing fields - £221.31
Viking Direct - £103.48
A. Wallace - £27.50
Catherine Murphy - Playing fields £833
Phil Morgan - Playing fields £954.90
J.Blundell £232
J.Blundell £80
It was proposed by Cllr Dr. Penney that the Accounts are all accepted. Seconded by Cllr Gaffney and approved.

22. REPORT OF RECENT MEETINGS ATTENDED BY COUNCIL REPRESENTATIVES - none

22. CORRESPONDENCE

(i) Fairview decision - Refusal to grant planning permission for land adjacent to Fairview Farm, Colebatch. The appeal is dismissed.
(ii) South Shropshire District Council - Tourism Development Officer. Giving support for the resurfacing of Chapel Yard.
(iii) South Shropshire District Council - Democratic Services Officer - Revised advice re registering of interests and Freemasonry.
(iv) Shropshire County Council High Cost Bus Services.
(v) Shropshire County Council - Boars Head.

(vi) Youth Forum - Tim Evans has been appointed as Youth Participation Officer.
(vii) Mrs Pat Mercer, 20 Castle Green - Bringing attention to the poor lighting in Castle Green as the light is damaged.
Cllr. Carroll proposed that a letter be sent to Living Villages complaining about the state of the pole and a letter to Central Networks contracting asking them to repair the light and invoice Living Villages. Seconded by Cllr. Magill and approved.

b) For circulation

(i) Shropshire Hills AONB - News and Views.
(ii) Bishop's Castle Marches Partnership Steering Group - Minutes of meeting and list of members.
(iii) South Shropshire Sport and Leisure Advisory Council - Agenda and minutes.
(iv) Standards Committee - Agenda Tuesday 7th December, Minutes 2nd November 2004.

The Mayor declared the meeting closed at 10.10 p.m.